

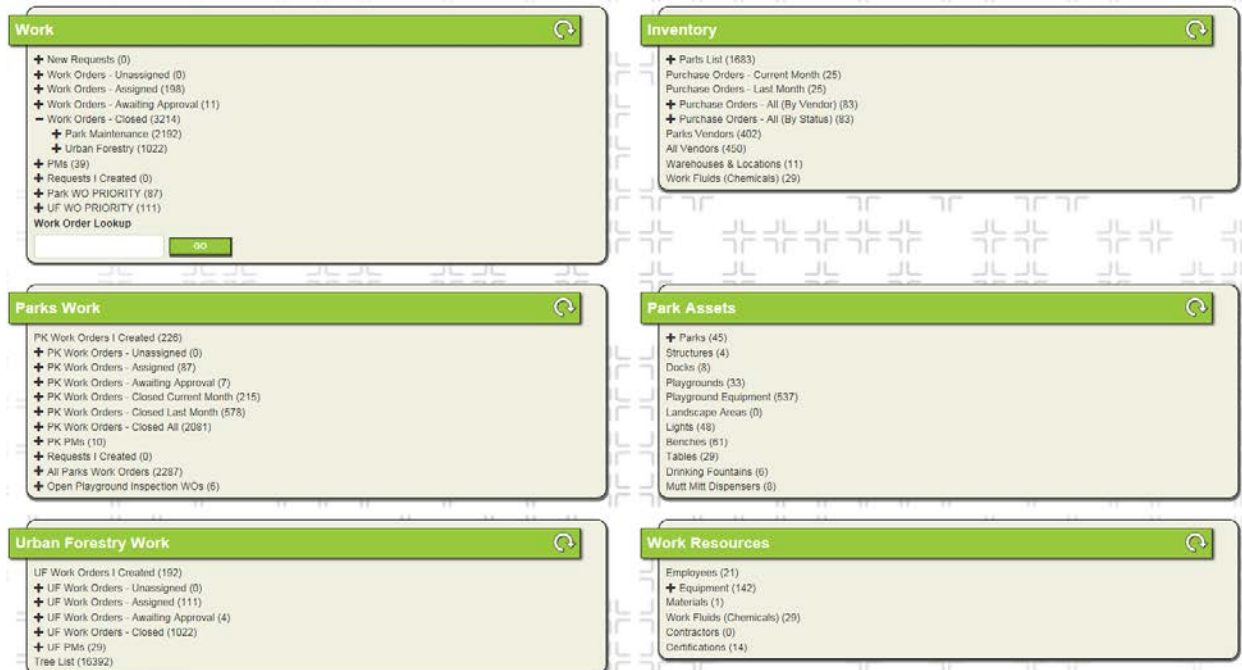
Memo

To: **PARKS & RECREATION ADVISORY BOARD/TREE BOARD**
From: Curt J. Nedved Parks Manager
CC: Jennifer Wills
Date: 9-13-18 / 10-12-18
Re: **BOARD REPORT FOR THE PERIOD OF SEPTEMBER 13TH 2018
THROUGH OCTOBER 12TH 2018**

TREE BOARD REPORT

- Removed 63 trees
- Machine ground 109 stumps
- Chipped brush and hauled debris at Golf course
- Completed 7 site inspections
- Responded to 3 afterhours calls
- Pruned 122 trees
- Water truck, gator bags and hand watered 587 trees
- Have pulled gator bags and finished water truck work
- Responded to many requests for tent caterpillar control
- City View project started with removals and stump grinding complete
- First 2 loads of trees have been delivered for fall planting

TREE CITY USA®



PARKS BOARD REPORT

- Mowing routes have become combination of turf mowing and leaf mulching
- Softball field preparation has finally ended for the season
- Fields have started to be winterized
- Color baskets along Commerce have been removed
- Security Company has been cancelled for winter closing of the Rest rooms and Japanese Island
- Rest room and trash routes will continue through the winter 7 days per week
- Parks have been weed whipped and edged
- Fall weed control continues at Lake, medians and ROW's
- 11 sharps collected from Park areas this period
- Leaf mulching continues via large area mowers
- 3 leaf vacuums have started Park area leaf cleanup
- 23 Vandalism work orders with costs of \$3950 this period
- Kellogg Playground install complete
- Fall playground inspections have are close to complete
- Fall aeration has started
- North end of Lake fountain was removed to replace motor and pump
- Homeless population at Parks has increased
- Homeless camps cleaned daily
- Have assisted with RA Long project electrical and irrigation portions
- Fall clean up and organization of both Roy Morse and main shop areas
- Christmas bulbs have been ordered and inspections of equipment has started
- Training received on playground inspections and repair
- Delivered materials to Dog Park for work party
- Moles have reappeared due to rains received
- Door at Elks Memorial bent away from hinges
- Slide entry at Hoehne playground destroyed
- Tennant Way planters have been weeded
- Fall fertilization of shrub beds has been completed
- Picnic tables have been removed from parks and are in storage

Task Summary Report

10/11/2018

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Task	**WOs	Units	*Total Cost	*Avg. Cost/Unit
1001 1001-EMERGENCY CALL-OUT - ** DESCRIBE**	20	0	\$5,996.31	\$0.00
1011 1011-STORM DAMAGE -**DESCRIBE**	90	0	\$12,240.74	\$0.00
1020 1020-CROWN CLEANING	19	0	\$4,865.47	\$0.00
1021 1021-CROWN ELEVATION	113	0	\$9,017.74	\$0.00
1022 1022-CROWN CLEARANCE	43	0	\$7,922.67	\$0.00
1023 1023-CROWN THINNING	30	0	\$7,375.20	\$0.00
1024 1024-CROWN RESTORATION/TRAINING	4	0	\$370.31	\$0.00
150 150-BRUSH REMOVAL-CHIPPER	11	0	\$890.23	\$0.00
170 170-HAND WATERING	516	0	\$7,917.05	\$0.00
180 180-LEAF PICKUP/MULCHING	12	0	\$2,287.37	\$0.00
191 191-REC RELATED TASKS	19	0	\$4,704.14	\$0.00
203 203-INSPECTIONS - Parks	5	0	\$171.69	\$0.00
207 207-TURF GROWTH REGULATOR	1	0	\$0.00	\$0.00
210 210-VANDALISM REPAIR - **DESCRIBE**	45	0	\$3,950.08	\$0.00
212 212-HOLIDAY RELATED	12	0	\$2,035.90	\$0.00
214 214-BLEACHER HAUL/SETUP	1	0	\$0.00	\$0.00
216 216-INFRASTRUCTURE MAINTENANCE	21	0	\$4,171.45	\$0.00
217 217-SIGNAGE	5	0	\$1,084.09	\$0.00
218 218-FLAGS & BANNERS	2	0	\$49.74	\$0.00
219 219-FENCING	3	0	\$292.98	\$0.00
230 230-PLAYGROUND INSPECT/REPAIR	18	0	\$1,687.17	\$0.00
231 231-PLAYGROUND (DE)/(CON)STRUCTION	1	0	\$83,960.33	\$0.00
235 235-PATH MAINT./REPAIR	1	0	\$603.08	\$0.00
240 240-RESTROOM/PLUMBING	15	0	\$729.68	\$0.00
244 244-TABLE/BENCH HAUL/SETUP	5	0	\$1,268.11	\$0.00
245 245-TABLE/BENCH REPAIR	1	0	\$73.74	\$0.00
270 270-SMALL EQUIPMENT REPAIR	1	0	\$39.61	\$0.00
280 280-PREVENTIVE MAINTENANCE	322	0	\$15,422.17	\$0.00
281 281-DRIVE TIME	6	0	\$573.80	\$0.00
290 290-CLEANUP/HOUSEKEEPING	50	0	\$3,584.59	\$0.00
304 304-WEED CONTROL	70	0	\$7,688.07	\$0.00
305 305-INSECT CONTROL	22	0	\$533.47	\$0.00
320 320-TRASH COLLECTION/LITTER	922	0	\$19,844.90	\$0.00
330 330-RESTROOM CLEANING	141	0	\$7,265.77	\$0.00
350 350-STRING TRIMMING	63	0	\$10,092.45	\$0.00
360 360-SPORTS FIELD MAINTENANCE	47	0	\$11,280.36	\$0.00
390 390-WILDLIFE CONTROL	3	0	\$194.20	\$0.00
392 392-SECURITY MAINTENANCE	12	0	\$1,178.71	\$0.00
394 394-PARTS/SUPPLIES	33	0	\$2,407.29	\$0.00
397 397-EQUIPMENT PURCHASE/REPAIR	20	0	\$4,891.47	\$0.00
403 403-PLANTING - Any & All	4	0	\$233.94	\$0.00
410 410-HAND MOWING 21"	72	0	\$1,157.48	\$0.00
412 412-RIDE MOWING 48"	90	0	\$3,485.79	\$0.00
421 421-RIDE MOWING 72"	1	0	\$0.00	\$0.00
422 422-RIDE MOWING 4000D	133	0	\$25,844.98	\$0.00
423 423-RIDE MOWING 580D	46	0	\$10,270.20	\$0.00
424 424-BRUSH HOG	8	0	\$905.50	\$0.00
425 425-RIDE MOWING 5910	31	0	\$3,245.32	\$0.00
426 426-REEL MOWING	3	0	\$676.50	\$0.00
456 456-FERTILIZING	4	0	\$292.52	\$0.00

* A 'Hidden' field indicates permission to view the secured field is turned off.

**Due to possible multiple tasks per work order the sum of the work orders per task will not necessarily equal the Total WO's.

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Task Summary Report

10/11/2018

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Task	**WOs	Units	*Total Cost	*Avg. Cost/Unit
460 460-TOP DRESSING	5	0	\$1,744.98	\$0.00
465 465-AERATION/SLICING	2	0	\$177.16	\$0.00
470 470-SEEDING	2	0	\$29.72	\$0.00
474 474-EDGING	27	0	\$2,569.22	\$0.00
475 475-IRRIGATION ADJUSTMENT	24	0	\$3,034.27	\$0.00
476 476-IRRIGATION REPAIR	16	0	\$3,900.03	\$0.00
477 477-IRRIGATION INSTALLATION	1	0	\$87.46	\$0.00
490 490-SOD LAYING/REMOVAL	1	0	\$991.52	\$0.00
520 520-BED MAINTENANCE	49	0	\$19,297.88	\$0.00
530 530-SHRUB REMOVAL	5	0	\$768.14	\$0.00
560 560-MULCH OR CHIPS APPLICATION	13	0	\$1,753.03	\$0.00
606 606-REMOVE - STUMP	150	0	\$13,286.77	\$0.00
607 607-TREE REMOVAL	92	0	\$33,592.63	\$0.00
614 614-POWER WASHING	7	0	\$776.98	\$0.00
640 640-DRAINAGE PROJECT	10	0	\$744.56	\$0.00
660 660-HAULING (WOOD/DEBRIS/MATERIAL)	30	0	\$2,439.57	\$0.00
670 670-PAINTING	16	0	\$5,281.39	\$0.00
680 680-ELECTRICAL REPAIR	3	0	\$526.76	\$0.00
695 695-SAFETY SUPPLIES	2	0	\$35.29	\$0.00
697 697-CONSTRUCTION PROJECTS	8	0	\$2,320.06	\$0.00
800 800-ADMINISTRATIVE TASKS	68	0	\$5,973.79	\$0.00
810 810-SITE INSPECTIONS (TREES) **DESCRIBE**	21	0	\$394.41	\$0.00
811 811-SITE UPDATES (TREES)	3	0	\$0.00	\$0.00
815 815-TRAINING	37	0	\$11,359.46	\$0.00
830 830-CREW MEETING	35	0	\$3,271.39	\$0.00
850 850-SAFETY MEETING	16	0	\$1,265.19	\$0.00
999 HOMELESS CAMPS	1	0	\$33.51	\$0.00
Totals:	3,214		\$410,429.53	