



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Draft

Parks and Recreation Board

Monday, December 17, 2018

5:00 PM

Recreation Office, 2920 Douglas
Street, Longview, WA

1. Roll Call

Roll Call: Meeting called to order by Cameron Carson at 5:03 p.m.

Present: Rayleen Aguirre, Cameron Carson, Spencer Boudreau, Jenny Oskey, Antonio DaSilva, Steve Moon (Council Member), MaryAlice Wallace (Council Member)

Absent: Austi Baudro

Staff: Jennifer Wills, Curt Nedved, Justin Brown, Melissa Harbour, Karry Williquette

2. Approval of Minutes

A motion to approve the minutes of November 19, 2018 was made by Spencer Boudreau, and seconded by Rayleen Aguirre. Motion passed.

[MN 18-0406](#)

P&R Board Meeting Minutes 11.19.18

Attachments: [Parks & Recreation Advisory Board Minutes 11.19.18.pdf](#)

3. Changes to Agenda

Volunteer Award Presentation was added to the agenda. Bob Koenig, from the Youth LEGO League was presented with an award of appreciation for his time, energy and effort provided to the FIRST LEGO youth programs. Mr. Koenig also discussed the accomplishments of the teams and allowed the board to view the trophies awarded.

4. Constituent Comments

N/A

5. Board Member Comments

Rayleen Aguirre notified the board of her recent resignation from the Longview Girls Softball Board. Spencer Boudreau reported a lack of homeless sightings at the RA Long Gazebo. Spencer Boudreau moved to recommend a fencing solution at Lion's Shelter. Jenny Oskey seconded the motion. Motion passed. Justin Brown discussed two recent requests for park rentals, one for a New Year's Day wedding at the Gazebo and the other for a Community Breakfast/Feed for Christmas morning. The discussion moved in to the homeless population at the Lion's Shelter and the ongoing vandalism that continues at the restrooms specifically. Council member Moon updated the board on the upcoming legislative issues being requested by the Longview City Council for community improvements including Beech Street Extension (Transportation) and Lake Improvements (Parks). The council may ask board members to speak in favor of these projects if needed. Updates will be provided as appropriate.

6. Tree Board

Curt Nedved shared details of a recent tree removal, sidewalk repair and subsequent replanting which then resulted in the homeowner being notified of a fee and violation for removing the recently planted trees.

5. Reports**5A [18-5717](#)****Parks & Urban Forestry Manager Report**

Attachments: [2018 Parks & Urban Forestry Report](#)

Curt Nedved, Parks Manager provided a full report of Parks Division activities for November 2018 including the successful planting of all appropriated trees for 2018, leaf removal completion and holiday lights installed. Unfortunately restroom vandalism was at an all-time high for restrooms at Lake Sacajawea, the worst it has been to date.

5B [18-5718](#)**Recreation Manager Report**

Attachments: [2018 November Recreation Report](#)

Justin Brown, Recreation Manager provided a full verbal report of Recreation Division activities for November 2018 including details regarding the success of a recent fundraising campaign for Teen Center Garden Center at the Elks Memorial Building at Lake Sacajawea which will include the building of a program to include maintenance by the teens themselves. Longview School Gardens have indicated the willingness to share plant starts for this project. The Handcrafted Holiday Bazaar was December 1st and once again sold out, as well as each session for Breakfast with Santa.

5C Director Report

*Jennifer Wills, Director of Parks & Recreation provided a report on the following topics;
A. Neighborhood Park Grant 2019*

1. Application process to take place within the next 4 weeks. The board will be updated as appropriate.

6. Old Business**6A** [18-5719](#)**ARCHIE ANDERSON MASTER PLAN UPDATE**

The Parks and Recreation Department is seeking a recommendation to Council for the acceptance and approval of the updated Archie Anderson Master Plan.

Attachments: [Archie Anderson MP Update FINAL](#)

An updated plan was provided to the board including construction cost grant funding options (CDBG). The playground has already been funded through CDBG. Rayleen Aguirre made a motion to recommend the plan as presented to City Council for approval. The motion was seconded by Spencer Boudreau. The motion passed.

6B [18-5720](#)**ALCOHOL IN PARKS POLICY**

The Parks and Recreation Department is seeking a recommendation to Council for the acceptance and approval of the updated Alcohol in the Parks Policy.

Attachments: [Alcohol Policy - City of Longview Parks](#)

An updated policy was provided to the board for approval and discussion. Jenny Oskey made a motion to recommend the plan as presented to City Council for approval. The motion was seconded by Spencer Boudreau. The motion passed

7. New Business**7A Discussion - Park Rentals, R.A Long Park & Gazebo**

Justin Brown, Recreation Manager asked the board to assist with the final decisions regarding fee structure for Gazebo rental. The suggestion by Justin was that the gazebo would only be rented for special events rather than allowing all standard park rentals at the current park rental rate. The board was in favor of a different fee structure for the gazebo specifically.

8. Adjournment

*Meeting was adjourned at 6:45 p.m. by Cameron Carson.
Next meeting – January 21, 2018, 5:00 PM*