

# Memo

To: **PARKS & RECREATION ADVISORY BOARD/TREE BOARD**

From: Curt J. Nedved Parks Manager

CC: Jennifer Wills

Date: 1-22-19

Re: **BOARD REPORT FOR THE PERIOD OF DECEMBER 9<sup>TH</sup> 2018 THROUGH JANUARY 19<sup>TH</sup> 2019**

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## TREE BOARD REPORT

- Removed 9 trees
- Machine ground 11 stumps
- Chipped brush and hauled debris at Golf course
- Completed 28 site inspections
- Responded to 4 afterhours call
- Pruned 1353 trees
- Continued with the yearly crown elevation and clearance pruning

**Name this Park?**



## **PARKS BOARD REPORT**

- Mowing has started due to nice weather
- Vandalism costs of \$3867 for this period
- 14 vandalism WO's created this period
- Vandalism to electrical boxes and magnetic locks at 17<sup>th</sup> and Nichols shelter and RR's
- Take down of Christmas lights at RA Long Park, Lions Island, Squirrel Bridge and Downtown
- Top dressed and planted grass seed over areas damaged from Park driving
- Pressure washing playgrounds, shelters and docks has continued
- Continued moss control on sidewalks, pathways and roofs
- Mole activity is heavy and control continues
- Added gravel to Lake path system
- Rest room cleaning continues 7 days a week
- Obtained trapping permit for beaver at Mint Valley Golf Course
- Homeless encampment cleanup has been a daily occurrence
- Sharps collection of 9 units this period
- Completed a complete deep cleaning of 17<sup>th</sup> and Nichols shelter and RR area
- Finalization of RA Long project with all new electrical working
- Pulled motor and pump from 20<sup>th</sup> Ave irrigation for repairs and service
- Installed new RR partitions in women's RR at Roy Morse softball
- Final walkway panels installed at Japanese Garden
- Completed preventative maintenance on all power equipment

# Work Order Problem Summary Report

1/23/2019

6:26 AM

Problem	# WOs	*Total Cost	*Avg. Cost/WO
	42	\$0.00	\$0.00
RKP02 General Maintenance	416	\$29,629.93	\$71.23
RKP14 Electrical Repair	5	\$978.82	\$195.76
RKP17 Custodial	8	\$85.51	\$10.69
RKP21 Animal Control	1	\$882.69	\$882.69
RKP23 Drainage	3	\$377.06	\$125.69
RKP33 Hazardous issue	1	\$1,297.58	\$1,297.58
RKP37 Landscaping	1	\$54.18	\$54.18
RKP40 Litter	177	\$7,269.39	\$41.07
RKP44 Not Functioning	1	\$77.79	\$77.79
RKP51 Picnic Tables & Furniture	1	\$288.99	\$288.99
RKP57 Sign	1	\$140.10	\$140.10
RKP60 Special Event	2	\$641.12	\$320.56
RKP67 Stump Removal	2	\$4,539.53	\$2,269.77
RKP78 Vandalism	14	\$1,829.47	\$130.68
RKP789 Tree	77	\$76,851.56	\$998.07
RKP80 Golf Course	3	\$853.13	\$284.38
RKP999 Other	1	\$233.43	\$233.43
Totals:	756	\$126,030.28	

# sk Summary Report

1/23/2019

6:25 AM

Main Task	Work Orders	*Total Cost
	42	\$0.00
1011 1011-STORM DAMAGE -**DESCRIBE**	20	\$6,285.61
1020 1020-CROWN CLEANING	8	\$5,861.49
1021 1021-CROWN ELEVATION	21	\$45,870.24
1022 1022-CROWN CLEARANCE	8	\$5,066.03
1023 1023-CROWN THINNING	6	\$2,668.15
150 150-BRUSH REMOVAL-CHIPPER	8	\$2,316.56
180 180-LEAF PICKUP/MULCHING	5	\$2,437.50
191 191-REC RELATED TASKS	1	\$125.32
203 203-INSPECTIONS - Parks	1	\$137.74
210 210-VANDALISM REPAIR - **DESCRIBE**	21	\$3,867.21
212 212-HOLIDAY RELATED	2	\$928.94
216 216-INFRASTRUCTURE MAINTENANCE	8	\$748.70
217 217-SIGNAGE	5	\$536.02
219 219-FENCING	1	\$309.03
230 230-PLAYGROUND INSPECT/REPAIR	9	\$1,870.98
235 235-PATH MAINT./REPAIR	3	\$183.89
240 240-RESTROOM/PLUMBING	2	\$303.48
270 270-SMALL EQUIPMENT REPAIR	1	\$115.15
280 280-PREVENTIVE MAINTENANCE	15	\$883.49
290 290-CLEANUP/HOUSEKEEPING	4	\$4,047.74
304 304-WEED CONTROL	6	\$774.56
320 320-TRASH COLLECTION/LITTER	463	\$10,430.83
330 330-RESTROOM CLEANING	7	\$180.50
390 390-WILDLIFE CONTROL	13	\$3,267.18
392 392-SECURITY MAINTENANCE	5	\$654.19
394 394-PARTS/SUPPLIES	4	\$537.51
397 397-EQUIPMENT PURCHASE/REPAIR	7	\$861.25
403 403-PLANTING - Any & All	3	\$588.85
410 410-HAND MOWING 21"	2	\$1,164.73
422 422-RIDE MOWING 4000D	2	\$491.40
423 423-RIDE MOWING 580D	2	\$525.45
425 425-RIDE MOWING 5910	5	\$497.92
520 520-BED MAINTENANCE	5	\$1,105.00
530 530-SHRUB REMOVAL	1	\$639.25
606 606-REMOVE - STUMP	2	\$4,539.53
607 607-TREE REMOVAL	5	\$4,529.61
614 614-POWER WASHING	2	\$410.70
660 660-HAULING (WOOD/DEBRIS/MATERIAL)	3	\$3,057.69
680 680-ELECTRICAL REPAIR	3	\$563.96
800 800-ADMINISTRATIVE TASKS	8	\$1,047.25
805 805-INVENTORY	1	\$288.99
810 810-SITE INSPECTIONS (TREES) **DESCRIBE**	6	\$3,762.32
815 815-TRAINING	4	\$175.45
830 830-CREW MEETING	2	\$491.17

## Main Task Summary Report

1/23/2019

6:25 AM

Main Task	Work Orders	*Total Cost
850 850-SAFETY MEETING	4	\$881.72
<b>Totals:</b>	<b>756</b>	<b>\$126,030.28</b>

## Task Labor Hours Summary Report

Task	Labor Hours
1011 1011-STORM DAMAGE -**DESCRIBE**	124.50
1020 1020-CROWN CLEANING	64.00
1021 1021-CROWN ELEVATION	779.00
1022 1022-CROWN CLEARANCE	96.00
1023 1023-CROWN THINNING	43.00
150 150-BRUSH REMOVAL-CHIPPER	166.00
180 180-LEAF PICKUP/MULCHING	6.50
191 191-REC RELATED TASKS	2.00
203 203-INSPECTIONS - Parks	1.75
210 210-VANDALISM REPAIR - **DESCRIBE**	65.25
212 212-HOLIDAY RELATED	18.00
216 216-INFRASTRUCTURE MAINTENANCE	18.00
217 217-SIGNAGE	12.00
219 219-FENCING	6.00
230 230-PLAYGROUND INSPECT/REPAIR	46.50
235 235-PATH MAINT./REPAIR	4.75
240 240-RESTROOM/PLUMBING	7.00
270 270-SMALL EQUIPMENT REPAIR	4.00
280 280-PREVENTIVE MAINTENANCE	98.75
290 290-CLEANUP/HOUSEKEEPING	97.75
304 304-WEED CONTROL	13.75
320 320-TRASH COLLECTION/LITTER	228.50
330 330-RESTROOM CLEANING	61.75
350 350-STRING TRIMMING	1.50
390 390-WILDLIFE CONTROL	57.00
392 392-SECURITY MAINTENANCE	15.00
394 394-PARTS/SUPPLIES	11.25
397 397-EQUIPMENT PURCHASE/REPAIR	16.00
403 403-PLANTING - Any & All	9.50
410 410-HAND MOWING 21"	2.00
422 422-RIDE MOWING 4000D	7.50
423 423-RIDE MOWING 580D	9.00
425 425-RIDE MOWING 5910	8.00
474 474-EDGING	2.00
520 520-BED MAINTENANCE	20.50
530 530-SHRUB REMOVAL	3.00
606 606-REMOVE - STUMP	63.50
607 607-TREE REMOVAL	89.00
614 614-POWER WASHING	20.50
660 660-HAULING (WOOD/DEBRIS/MATERIAL)	47.75
680 680-ELECTRICAL REPAIR	12.00
690 690-TRAFFIC CONTROL	2.50
800 800-ADMINISTRATIVE TASKS	28.00
805 805-INVENTORY	6.00
810 810-SITE INSPECTIONS (TREES) **DESCRIBE**	7.50
815 815-TRAINING	6.75
830 830-CREW MEETING	7.50
850 850-SAFETY MEETING	33.00
<b>Total:</b>	<b>2,451.00</b>