



Minutes - Special Meeting

Longview Citizens' Commission on Salaries of Elected Officials

Monday, February 8, 2016

5:00 PM

City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Longview Citizens' Commission on Salaries of Elected Officials of the City of Longview, Washington, will conduct a special meeting in the Longview City Hall Small Conference Room, 1525 Broadway, Longview, on Monday, February 8, 2016, at 5:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360-442-5004 48 hours in advance if you require special accommodations to attend the meeting.

1. Roll Call

Present: 4 - Jeff Wilson, Dianne Quast, Nicholas Higgins and Robert Patterson

Absent: 3 - Duane Dalgleish, Dan Smith and Steve Glucoft

Staff Present

City Attorney Jim McNamara and City Clerk Kaylee Cody.

[16-4179](#)

ELECTION OF CHAIRMAN

City Clerk Cody called for nominations for Chairman. Nicholas Higgins nominated Jeff Wilson. Upon a vote duly held, Jeff Wilson was elected as Chairman unanimously.

2. Approval of Minutes

[16-4180](#)

MARCH 14, 2011 MEETING MINUTES

Attachments: [SALARY COMM MIN 03142011](#)

The Salary Commission meets every even-numbered year. The Salary Commission did not meet in 2012 for economic reasons and in 2014, a quorum could not be reached.

A motion was made by Dianne Quast, seconded by Robert Patterson, that the March 14, 2011 minutes be approved as published. The motion passed unanimously.

3. Old Business

[16-4182](#)

REVIEW CURRENT COUNCIL COMPENSATION

The members were presented with 2016 council compensation comparisons including the cities of Puyallup, Walla Walla, Marysville and Tukwila. Currently, the Mayor is paid a salary of \$1,500 monthly; council members are paid a salary of \$750 monthly; and the Mayor Pro Tem is paid a salary of \$800 monthly. The compensation has not been changed since 2008.

The Commission discussed the figures presented for average length of meetings. The Commission requested that staff provide more accurate figures at the next meeting by reviewing the minutes from formal council meetings and surveying the council members about the amount of time they spend on city business each month.

The Commission also discussed other benefits the council members may receive from the City besides a monthly salary, such as medical insurance or travel reimbursement. City Clerk Cody was able to confirm that council members are not provided with medical insurance or retirement benefits, but will check on other potential benefits the council members may receive for reporting at the next commission meeting.

The Commission also requested that more cities be surveyed about the compensation provided to council members. City Attorney McNamara suggested that we request compensation surveys already compiled by other cities.

4. New Business

[16-4183](#)

CONSIDER CHANGES IN COUNCIL COMPENSATION

The Commission discussed the procedure for recommending council compensation changes and requested information about how a salary change would potentially impact the 2015-2016 biennial budget; this information will also be presented at the next commission meeting. City Attorney McNamara explained the public hearing process that would take place before any compensation change would be formally recommended by the board.

The Commission requested that the median income for Longview citizens be provided by staff at the next commission meeting as a relevant factor in considering any compensation changes.

The Commission reiterated the information they would like presented by staff at the next commission meeting:

- 1.) Time commitment as reported by council members, to include time spent at council meetings and on various boards and commissions*
- 2.) Expanded compensation survey to include more cities*
- 3.) Average household income in Longview*

5. Adjournment

The next meeting of the Longview Citizens' Commission on Salaries of Elected Officials was set for February 29, 2016, at 5:00 p.m. in the City Hall Small

Conference Room.

The meeting was adjourned at 5:45 p.m.