



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

City Council

*Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Council Member Mary Jane Melink
Council Member Steve Moon
Council Member Scott Vydra
Mayor Pro Tem Michael Wallin*

Thursday, May 5, 2016

5:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a workshop session in the Longview City Hall Training Room, 1525 Broadway, Longview, on Thursday, May 5th, at 5:00 p.m. An executive session will be held in the Longview City Hall Executive Library at 6:15 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

Mayor Jensen convened the workshop at 5:05 p.m.

2. **ROLL CALL**

Present: 5 - Mayor Don Jensen, Council Member Makinster, Council Member Melink, Council Member Moon and Council Member Vydra

Late Arrival: 1 - Mayor Pro Tem Wallin

Excused: 1 - Council Member Botero

STAFF PRESENT

City Manager Dave Campbell; Assistant City Manager/Finance Director Kurt Sacha; City Attorney Jim McNamara; City Clerk Kaylee Cody; Library Director Chris Skaugset; and Human Resources Director Chris Smith.

3. **CHANGES TO THE AGENDA**

4. CITY MANAGER'S REPORT[16-4325](#)**2017-2018 BUDGET WORKSHOP**

Review Budget Calendar
2015 General Fund Review
2016 General Fund Update (First Quarter)
2017-2021 General Fund Forecast
Executive Session: Labor contract negotiations
2017-2018 Budget Parameters
Other Funds Review
Other Budget Considerations

Attachments: [2017-18 BUDGET WORKSHOP \(2015 0505\)](#)

Assistant City Manager/Finance Director Kurt Sacha presented a slideshow of the 2016-2017 budget calendar; 2015 general fund review; 2016 general fund review (first quarter); 2017-2021 general fund forecast; and 2017-2018 budget parameters.

The workshop recessed at 6:14 p.m. The council entered executive session at 6:15 p.m. to discuss labor contract negotiations. The executive session ended at 7:12 p.m. The workshop reconvened at 7:12 p.m.

Director Sacha continued his presentation of the non-general fund review and other budget considerations.

Council discussed the materials presented and provided the following staff direction for moving forward in the budget process:

- Remove Fire Station 83 site plan design from 2017-2018 budget*
- Present funding recommendation for the police station remodel at May 12 regular council meeting (public safety fund and building replacement fund)*
- Regarding the ADA Transition Plan, the council consensus was to move forward with using a consultant instead of city staff or seasonal employees*
- Council requested a report of the newly hired Economic Development Coordinator's plans for economic development by end-of-year 2016*
- Council directed Finance Director Kurt Sacha to evaluate options for funding a third street crew from the general fund*

5. ADJOURNMENT

The meeting adjourned at 9:33 p.m.

NEXT REGULAR COUNCIL MEETINGS:**THURSDAY, MAY 12, 2016****THURSDAY, MAY 26, 2016****NEXT COUNCIL WORKSHOPS:****THURSDAY, MAY 12, 2016****THURSDAY, MAY 26, 2016**

