



# City of Longview

1525 Broadway  
Longview, WA 98632  
www.ci.longview.wa.us

## Minutes - Final

### City Council

*Mayor Don Jensen*  
*Council Member Ken Botero*  
*Council Member Chet Makinster*  
*Council Member Mary Jane Melink*  
*Council Member Steve Moon*  
*Council Member Scott Vydra*  
*Mayor Pro Tem Michael Wallin*

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Thursday, May 26, 2016

7:00 PM

2nd Floor, City Hall

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**The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.**

1. **CALL TO ORDER**

*Mayor Jensen called the meeting to order at 7:04 p.m.*

2. **INVOCATION\*/FLAG SALUTE**

*After a moment of silent reflection, the flag salute was recited.*

3. **ROLL CALL**

**Present:** 7 - Mayor Don Jensen, Council Member Botero, Council Member Makinster, Council Member Melink, Council Member Moon, Mayor Pro Tem Wallin and Council Member Vydra

### **STAFF PRESENT**

*City Manager David Campbell; City Attorney James McNamara, and City Clerk Kaylee Cody.*

*Also present: Kurt Sacha, Assistant City Manager/Finance Director; John Brickey, Director of Community Development; Jeff Cameron, Public Works Director; Todd Dodgin, Information Technology Director; Jim Duscha, Police Chief; Jim Kambeitz, Fire Marshal; Chris Skaugset, Library Director; Jenn Wills, Parks & Recreation Director; Chris Smith, Human Resources Director; Steve Langdon, Planning Manager; Manuel Abarca, Engineering Coordinator; and Brian Loos, Risk & Safety Manager.*

4. **APPROVAL OF MINUTES**

*On a motion duly made and passed, the reading of the minutes of the regular Council meeting held May 12, 2016, copies of which had been submitted to the Mayor and*

*members of the City Council, was waived and the minutes were approved as if read.*

[MN 16-0337](#)

**COUNCIL MINUTES, MAY 12, 2016**

**STAFF CONTACT:**

Kaylee Cody, City Clerk

**Attachments:** [05122016 Minutes Draft for Approval](#)

**5. CHANGES TO THE AGENDA**

*Council Member Botero requested that item 16-4372 regarding food and beverage vendors be moved up on the agenda to directly after the Presentation of Comcast Sponsorship. There being no objection from council, Mayor Jensen consented to the change.*

**6. PRESENTATIONS & AWARDS**

[16-4359](#)

**PRESENTATION OF COMCAST SPONSORSHIP**

**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Address quality of place issues

**CITY ATTORNEY REVIEW: N/A**

**SUMMARY STATEMENT:**

Comcast, with the help of Tess Fields, will be partnering with the Longview Parks and Recreation Department by sponsoring this year's Movies in the Park Series, Turkey Trot Fun Run, and Breakfast with Santa. This year Comcast has graciously donated \$4,500.00 for these events. The department would like to thank Comcast for their continued support of our programs and their involvement within the community.

**STAFF CONTACT:**

Jennifer Wills, Director of Parks and Recreation

*Parks & Recreation Director Jenn Wills, Recreation Coordinator Karry Williquette, and Mayor Jensen presented a plaque to Tess Fields of Comcast to thank Comcast for their sponsorship of the 2016 Movies in the Park series, Turkey Trot Fun Run, and Breakfast with Santa.*

[16-4372](#)

**FOOD AND BEVERAGE VENDING AT THE CITY OF LONGVIEW LAKE  
SACAJAWEA SUMMER CONCERT SERIES**

**COUNCIL STRATEGIC INITIATIVES ADDRESSED:**

Address Quality of Place Issues

Strengthen Economic Conditions and Create New Opportunities

**CITY ATTORNEY REVIEW: N/A**

**SUMMARY STATEMENT:**

The City Council enacted a trial Lake Sacajawea Concession Policy in 2012.

This policy provided for a single seasonal mobile food and beverage vendor the privilege to conduct business in the park. It was not until 2015 that the trial policy was successfully put into use. After review of the pilot season, the City Council adopted a more comprehensive policy on May 12 for future use.

The newly adopted policy provides that "The Concessionaire may not operate within the park during events where non-profit organizations have been granted the exclusive right to sell food and beverages unless *prior approval has been given by city council.*"

For well over ten years the city has partnered with the Pioneer Lions Club to provide food and beverage service to park patrons during the Lake Sacajawea Summer Concert Series. The Parks and Recreation Department recognizes it would be beneficial to expand the vendor offerings due to demand from concert goers and the wish to provide additional offerings to entice more community members to the event.

The Parks and Recreation Advisory Board recommends opening up the summer concert vending for a trial year by requesting proposals from non-profit food and beverage concessionaires and evaluating the success at the end of the series. The board recognizes the need for additional vending and would support a for-profit vendor if all non-profit opportunities have been exhausted. If for-profit vending were allowed, the board would recommend requiring, in addition to the percentage owed to the City through the vending agreement, that a percentage of the revenues generated during the concerts be designated for the Parks and Recreation Department in the form of a scholarship fund for low income families or other agreed upon way to give back to the community.

**RECOMMENDED ACTION:**

Provide direction or approval as to how staff should move forward with soliciting additional vendors for the Lake Sacajawea Summer Concert Series.

**STAFF CONTACT:**

Jennifer Wills, Director of Parks and Recreation

*Council Member Botero excused himself from discussion and voting on this item due to his membership as a Pioneer Lion.*

*Mayor Jensen invited constituents to speak on this topic.*

*Russ Case of the Pioneer Lions Club addressed council to request that council consider approving only an additional vendor that would not be in direct competition with the Lions; for example, a vendor that sells pizza instead of burgers.*

*Steve Patterson of the Pioneer Lions Club addressed council to oppose for-profit vendors being allowed to operate during the concerts at the lake series.*

*Jonathan Rodeback of Longview, and owner of Big Kahuna Shave Ice, addressed council in favor of allowing for-profit vendors to operate during the concerts at the lake series.*

**A motion was made by Council Member Melink, seconded by Council Member Vydra, that the Parks & Board recommendation be approved, provided that it**

be a single, noncompeting, nonprofit food vendor. The motion carried by the following vote:

**Ayes:** 5 - Mayor Don Jensen, Council Member Melink, Council Member Moon, Mayor Pro Tem Wallin and Council Member Vydra

**Nayes:** 1 - Council Member Makinster

**Recused:** 1 - Council Member Botero

A motion was made by Council Member Moon, seconded by Council Member Wallin, that the Parks & Recreation Board give preference to Longview based nonprofit organizations in selecting an additional vendor. Council Member Botero recused himself from the vote. Upon a vote duly held, the motion carried unanimously.

**7. CONSTITUENTS' COMMENTS (Thirty Minutes)**

*Roberta Cox of Longview addressed council regarding illegal fireworks. Ms. Cox provided council with what appeared to be a mortar base that she found near her home on New Years' Eve.*

*Renee Martin of Longview addressed council regarding a vacant building located between China Garden and Washman Car Wash (between Florida and Fir) where homeless have congregated and are leaving garbage behind.*

*Zina Sundef of Longview addressed council regarding broken sidewalks on 16th Avenue.*

**7. A**

**FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS**

**8. PUBLIC HEARINGS**

[16-4371](#)

**PUBLIC HEARING: 2016 HOME PROJECT ALLOCATIONS**

**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Preserve and enhance neighborhoods

**CITY ATTORNEY REVIEW: N/A**

**SUMMARY STATEMENT**

This public hearing is to allocate 2016 HOME Investment Partnership Program funding, and Document Recording Fee project funding. The Public Hearing will be held to review and consider affordable housing projects submitted for funding and receive public comment for allocations.

Three (3) HOME projects and two (2) Document Recording Fee projects have been received. All project designs have been made available for Council review. Public Review has been made available at the Community Development Office and on the City's HOME Website.

Funding for 2016 for the Longview-Kelso HOME is at \$244,413 of which Longview's portion is \$128,316.83

2016 Document Recording Fee funding from Cowlitz County totaling \$28,000 and will be available for low-moderate housing, below 50% income, and shelters.

The HOME projects are:

## 2016 Longview HOME Project Summaries

**Amount Available: \$128,316.83      Amount Requested: \$179,614**

## Rehabilitation of Low-Income Homes and Tenant Based Rental

**Assistance** - Rehabilitate 5 homes to a standard of eligibility for weatherization assistance **(\$60,023)** and provide tenant based rental assistance for rapid rehousing program **(\$31,935)**.

Lower Columbia Community Action Program **\$91,958**

**Foundation for the Challenged Longview** - Rehabilitate one home for 3 developmentally disabled adults to reside in.

Life Works sponsored through Foundation for the Challenged	\$45,000
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**Homeless Recovery Rental Assistance** - Provide tenant based rental assistance for up to 6 households

Community House on Broadway	\$42,656
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The Document Recording Projects are:

### 2016 Longview Document Recording Fee

**Amount Available: \$28,000**                      **Amount Requested: \$31,000**

**Continued Operation Funding for Community House on Broadway -**

Operational support for the area's homeless rehabilitation center.

Community House on Broadway **\$22,000**

**Domestic Violence Shelter Program** - Provide shelter and advocacy services to victims of domestic violence, sexual abuse and other crimes.

This project supports operating costs for the shelter. Emergency Support

Shelter	\$9,000
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Each year, 5% of the HOME program funds are set aside for operating costs for a community housing development organization:

**Consortium Community Housing Development Organization (CHDO)**

## Request for Funding

### CHDO 5% Operating Costs

To support the Consortium's Community Housing Development Organization (CHDO) Lower Columbia Community Action Program (Housing and Energy Division) operating and capacity building costs including salaries and

benefits, training, department pro-rated cost allocations (rent, phone, etc.), equipment, materials, supplies and tools. The amount will be 5% of the 2016 HOME allocation.

**Lower Columbia Community Action Program \$12,220.65**

Requires approval from Consortium Partners (Longview and Kelso City Councils)

**RECOMMENDED MOTION(s)**

1) Motion to award 2016 HOME program funds as follows: Community House on Broadway TBRA in the amount of \$21,328 and Foundation for the Challenged in the amount of \$45,000 and Lower Columbia CAP in the amount of \$61,988.83.

2) Motion to award 2016 Document Recording Fees projects to the Emergency Support Shelter for \$8,000 and the Community House on Broadway for \$20,000.

3) Motion to approve Lower Columbia Community Action Program as the recipient of the Consortium Community Housing Development Organization set-aside and operating costs funds for 2016.

**Attachments:**     [2016 HOME Entitlement Funding](#)  
[CAP Housing Rehabilitation and tenant based rental assistance](#)  
[Foundation for the Challenged home for disabled adults](#)  
[Community House tenant based rental assistance](#)  
[Community House Document Recording Fee for operations](#)  
[Emergency Support Shelter Document Recording Fee for operations](#)

*Community & Economic Development Planner Adam Trimble presented the 2016 Home Project applications received and the recommendations of staff.*

*Mayor Jensen opened the public hearing at 8:05 p.m.*

*Mayor Jensen invited constituents wanting to speak on the 2016 Longview HOME Project Summaries forward.*

*Mary Robbins of Longview, representing the Lower Columbia Community Action Council, spoke on behalf of the Rehabilitation of Low-Income Homes and Tenant Based Rental Assistance proposal.*

*Wendy Keegan, Director of Development for Lifeworks, spoke on behalf of the Foundation for the Challenged Longview's proposed project to rehabilitate one home for three developmentally disabled adults to reside in.*

*Frank Morrison, Executive Director of Community House on Broadway, spoke on behalf of the Community House on Broadway's proposed Homeless Recovery Rental Assistance program. Community House on Broadway had forwarded on an application to council requesting additional funding for the proposed project than what is stated in the original agenda packet.*

*Margaret Lopic, Board Chairwoman for Lifeworks, spoke on behalf of the Foundation for the Challenged Longview's proposed project to rehabilitate one home for three developmentally disabled adults to reside in.*

*Mayor Jensen invited constituents wanting to speak on the 2016 Longview Document*

*Recording Fee projects forward.*

*Christy Britton spoke on behalf of the Emergency Support Shelter's Domestic Violence Shelter Program.*

*Jim Murphy of Kelso spoke on behalf of the Continued Operation Funding for Community House on Broadway.*

*There being no additional constituents wishing to speak, Mayor Jensen closed the public hearing at 8:28 p.m.*

**Mary Jane Melink made a motion, seconded by Steve Moon, to award 2016 HOME program funds as follows: Community House on Broadway TBRA in the amount of \$21,328 and Foundation for the Challenged in the amount of \$45,000 and Lower Columbia CAP in the amount of \$61,988.83.**

**Council Member Wallin made a motion to amend the main motion, seconded by Council Member Vydra, to award 2016 HOME program funds as follows: Community House on Broadway TBRA in the amount of \$80,000 and Foundation for the Challenged in the amount of \$48,316.83. The motion carried by the following vote:**

**Ayes - Mayor Jensen; Council Member Botero; Council Member Makinster; Council Member Wallin; and Council Member Vydra**

**Nayes - Council Member Melink and Council Member Moon**

**The main motion carried by the following vote:**

**Ayes:** 6 - Mayor Don Jensen, Council Member Botero, Council Member Makinster, Council Member Melink, Mayor Pro Tem Wallin and Council Member Vydra

**Nayes:** 1 - Council Member Moon

**Council Member Moon made a motion, seconded by Council Member Vydra, to award 2016 Document Recording Fees projects to the Emergency Support Shelter for \$9,000 and Community House on Broadway for \$19,000. Upon a vote duly held, the motion carried unanimously.**

**Council Member Wallin made a motion, seconded by Council Member Makinster, to approve Lower Columbia Community Action Program as the recipient of the Consortium Community Housing Development Organization set-aside and operating costs funds for 2016. Upon a vote duly held, the motion carried unanimously.**

## **9. BOARD & COMMISSION RECOMMENDATIONS**

[PC 2016-1](#)  
[5/26/16](#)

**PROPOSED NEW ZONING CODE CHAPTER TO ALLOW FARMERS' MARKETS ON RELIGIOUS ESTABLISHMENT OR SCHOOL GROUNDS**

**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Preserve and enhance neighborhoods, address quality of place issues

**CITY ATTORNEY REVIEW: N/A****SUMMARY STATEMENT:**

At the March 2016 meeting, the Planning Commission agreed to initiate a process to examine allowing small farmer's markets to locate on church or school grounds. This was at the request of representatives from the St. Stephen's Episcopal Church. At the April regular meeting, the Planning Commission considered a staff-prepared discussion draft of possible code amendments to address the issue. The Planning Commission considered the draft, made some changes and then unanimously voted to hold a public hearing on the draft. At their May 2016 regular meeting, the Planning Commission held the public hearing. Several persons spoke in favor of the proposal, none spoke against it. Following the public hearing, the Planning Commission voted unanimously to recommend approval of draft zoning code chapter.

The purpose of the proposed zoning code amendments is to allow small local farmer's markets to be located on places of worship sites or school sites. These local markets would provide greater access for the community to healthy food; enhance the sense of community in livable neighborhoods; encourage walking instead of driving and generate economic benefit to the community. The intention is to serve local households within the neighborhood of the market. Limits on the scale of these markets are needed to avoid significant adverse impacts to individual neighborhoods. The new zoning code chapter would be applicable to the City's residential districts. The draft chapter is attached.

**RECOMMENDED ACTION:**

Motion to accept the Planning Commission recommendation and direct the City Attorney to prepare an ordinance for Council review and approval

**STAFF CONTACT:**

Steve Langdon, Planning Manager

**Attachments:**     [Proposed new zoning code chapter](#)  
                              [Staff report to Planning Commission](#)  
                              [SEPA documents](#)

**A motion was made by Council Member Melink, seconded by Council Member Vydra, that council accept the Planning Commission recommendation and direct the City Attorney to prepare an ordinance for council review and approval. The motion failed by the following vote:**

**Ayes:**    1 -    Council Member Melink

**Nayes:**   6 -    Mayor Don Jensen, Council Member Botero, Council Member Makinster, Council Member Moon, Mayor Pro Tem Wallin and Council Member Vydra



Council Member Botero made a motion, seconded by Mary Jane Melink, that council send the program back to the Planning Commission for further review and to consider broadening the language to include more than schools and churches. Upon a vote duly held, the motion carried unanimously.

[PC 2015-4](#)  
[5/26/16](#)

#### **UPDATE OF WIRELESS FACILITIES CODE**

##### **COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Preserve and enhance neighborhoods

##### **CITY ATTORNEY REVIEW: N/A**

##### **SUMMARY STATEMENT:**

At the urging of the Washington Cities Insurance Authority, the City decided to undergo an update of the city's municipal code regarding wireless facilities. The existing wireless facility code (Chapter 16.75 Wireless Communications) is outdated. The Planning Commission held their first workshop on the matter at their September 2015 regular meeting. Several workshops on the update have taken place since then. At their regular April 2016 meeting, the Planning Commission set a public hearing on the two draft chapters. At their May 4 regular meeting, the Planning Commission held a public hearing. No one spoke. Following the public hearing, the Planning Commission voted unanimously to recommend approval of the code update

The new wireless facilities chapters will be applicable citywide.

Under the proposal, the existing Chapter 16.75 will be repealed and then replaced with a new Chapter 16.75 titled "Wireless Communication Facilities." This chapter would regulate the siting of new wireless communication facilities. In addition, a new chapter will be created; Chapter 16.80 titled "Eligible Wireless Facilities Modifications." This chapter will regulate modification to existing facilities such as adding antennas to an existing cell phone tower.

##### **RECOMMENDED ACTION:**

Motion to accept the Planning Commission recommendation and direct the City Attorney to prepare an ordinance for Council review and approval

##### **STAFF CONTACT:**

Steve Langdon, Planning Manager

##### **Attachments:**

[Draft Wireless facilities code-new facilities](#)

[Draft Wireless facilities code-modifications to existing](#)

[LMC reference changes for LMC 16-75](#)

[Staff report to Planning Commission](#)

[SEPA documents](#)

*The council discussed the correspondence they received from AT&T regarding the Wireless Facilities Code update, requesting additional time to review and comment on the draft codes.*

A motion was made by Mayor Pro Tem Michael Wallin, seconded by Council Member Scott Vydra, that this matter be referred back to the Planning Commission. The motion passed unanimously.

[16-4373](#)

**RECOMMENDATION TO LIST THREE PROPERTIES TO THE  
LONGVIEW HISTORIC REGISTER**

**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Preserve and Enhance Neighborhoods

**CITY ATTORNEY REVIEW: N/A**

**SUMMARY STATEMENT:**

The Longview Municipal Code, since 1987, has established a Longview Register of Historic Places under title 16.12, the Longview Historic Preservation Ordinance. The ordinance directs that: no property shall be listed in the register without the owner's written consent; and the historic preservation commission shall consider the merits of any nomination at a public meeting and evaluate the nomination according to the criteria in the historic preservation ordinance. If the commission finds that the nominated property is eligible for the Longview register of historic places, the commission shall make recommendation to the city council that the property be listed.

The Historic Preservation Commission is recommending that the City Council list three properties on the Longview Register of Historic Places. The required notice and public meetings were held for each property by the Historic Preservation Commission as the LMC requires. The properties are:

1136 Kessler Boulevard, the Owen, J. Wayland & Martha, house  
1024 Kessler Boulevard, the Rice, Lawrence B., house  
and 1609 24th Avenue, the Hamilton, R.D. house

**RECOMMENDED ACTION:**

Motion to accept the recommendations of the Historic Preservation Commission and list 1136 Kessler Boulevard, the Owen, J. Wayland & Martha house, and 1024 Kessler Boulevard, the Rice, Lawrence B., house and 1609 24th Avenue, the Hamilton, R.D. house onto the Longview Register of Historic Places.

**STAFF CONTACT: Adam Trimble, Planner/Grant Coordinator.**

**Attachments:**

[Nomination to join histoirc register 1136 Kessler Blvd](#)

[Historic inventory 1024 Kessler Blvd](#)

[Nomination form 1024 Kessler Blvd](#)

[1609 24th Ave RD Hamilton house Historic Features List, inventory](#)

*Planner Adam Trimble advised that 1136 Kessler Boulevard can be removed from the recommendations, as they are amending their application and wish to be*

*considered for acceptance at a later date.*

**A motion was made by Council Member Chet Makinster, seconded by Council Member Scott Vydra, that council accept the recommendations of the Historic Preservation Commission and list 1024 Kessler Boulevard, the Rice, Lawrence B. house, and 1609 24th Avenue, the Hamilton, R.D. house onto the Longview Register of Historic Places. The motion passed unanimously.**

**10. ORDINANCES & RESOLUTIONS**

[16-4374](#)

**ORDINANCE NO. 3320: PUBLIC SAFETY FUND**

**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Enhance public safety and emergency response

Preserve and enhance neighborhoods

Improve transportation systems

Address quality of place issues

**CITY ATTORNEY REVIEW: REQUIRED**

**SUMMARY STATEMENT:**

Ordinance No. 3131 created the public safety fund and specified the purposes for which those funds might be used. The City Council now wishes to clarify and expand the permissible uses of surplus moneys in that fund in recognition that moneys expended for purposes such as law enforcement capital facilities and equipment also enhance public safety.

On May 12, 2016, Council directed the City Attorney to draft an ordinance amending LMC 3.60 to expand the eligible uses of the Public Safety fund. That ordinance is attached.

**RECOMMENDED ACTION:**

Motion to adopt Ordinance 3320

**STAFF CONTACT:**

Jim McNamara, City Attorney

**Attachments:** [Ord No 3320 amending LMC 360 to expand uses of traffic safety fund](#)

*After council discussion of Ordinance No. 3320, Mayor Jensen invited constituents to speak.*

*Greg Swanson of Longview address council to oppose Ordinance No. 3320.*

**A motion was made by Mayor Pro Tem Wallin, seconded by Council Member Moon, that Ordinance No. 3320 be adopted . The motion failed by the following vote:**

**Ayes:** 1 - Mayor Pro Tem Wallin

**Nayes:** 6 - Mayor Don Jensen, Council Member Botero, Council Member Makinster, Council Member Melink, Council Member Moon and Council Member Vydra

[16-4367](#)

**ORDINANCE 3321 ADOPTING THE 2015 BUILDING CODES**

**COUNCIL INITIATIVE ADDRESSED:**

Preserve and enhance neighborhoods  
Enhance public safety and emergency response

**CITY ATTORNEY REVIEW: REQUIRED****SUMMARY STATEMENT:**

The Legislature of the State of Washington has enacted RCW Chapter 19.27 which adopted the International Building Code, the International Residential Code, the International Mechanical Code, the Uniform Plumbing Code and Uniform Plumbing Code Standards with an implementation date of July 1, 2016. The adopted codes will be applicable throughout the State of Washington in all counties and cities in substitution and replacement of all prior codes. Local amendments have been kept to a minimum in an attempt to provide for a reasonable degree of inter-jurisdictional consistency. The permit fees reflected in this code adoption are the same fees currently assessed with no increase proposed at this time.

**RECOMMENDED ACTION:**

Motion to adopt Ordinance No. 3321 adopting Chapters 51-11C, 51-11R, 51-50, 51-51, 51-52, 51-56 and 51-57 of the Washington Administrative Code as amended and providing that this ordinance shall be in full force and effect from and after July 1, 2016.

**STAFF CONTACT:**

John Brickey, Director of Community & Economic Development

**Attachments:**     [Ord 3321 2015 Building Code Adopt](#)

**A motion was made by Council Member Moon, seconded by Council Member Vydra, that Ordinance No. 3321 be adopted. The motion carried by the following vote:**

**Ayes:** 6 - Mayor Don Jensen, Council Member Botero, Council Member Makinster, Council Member Melink, Council Member Moon and Council Member Vydra

**Nayes:** 1 - Mayor Pro Tem Wallin

[16-4375](#)

**ORDINANCE NO. 3322 UPDATING AND AMENDING CHAPTER 18.10 OF THE LONGVIEW MUNICIPAL CODE****COUNCIL INITIATIVE ADDRESSED:**

Enhance public safety and emergency response

**CITY ATTORNEY REVIEW: REQUIRED****SUMMARY STATEMENT:**

The Legislature of the State of Washington enacted RCW Chapter 19.27 which adopted the International Fire Code ("Fire Code") and made it applicable throughout the State of Washington to all counties and cities. The

Fire Code is set forth in chapter 51-54A of the Washington Administrative Code ("WAC"); 2015 updates have been made to the WAC, in substitution and replacement of the 2012 Fire Code.

The City of Longview adopted the Fire Code under chapter 18.10 of the Longview Municipal Code. Local amendments to the International Fire Code are also set forth in that same chapter, to clarify and standardize those sections of the Fire Code that are not specific or otherwise addressed. This ordinance updates chapter 18.10 to reflect the 2015 updates of the Fire Code and to make any other necessary changes to the local amendments. The permit fees will remain the same as currently assessed with no increase proposed at this time.

**RECOMMENDED ACTION:**

Motion to adopt Ordinance No. 3322 and providing that this ordinance shall be in full force and effect from and after July 1, 2016.

**STAFF CONTACT:**

Jim Kambeitz, Fire Marshal

**Attachments:**     [Ordinance No 3322](#)

*After council discussion, Mayor Jensen invited constituents to speak.*

*Greg Swanson of Longview addressed council to question the legitimacy of the fire code due to his perception that lobbyists control the legislation. Fire Marshal Jim Kambeitz explained the process by which the fire code is adopted by the state, a process which includes the input of technical advisory groups, industry professionals, building officials and citizens.*

**A motion was made by Council Member Vydra, seconded by Council Member Moon, that Ordinance No. 3322 be adopted . The motion carried by the following vote:**

**Ayes:** 6 - Mayor Don Jensen, Council Member Botero, Council Member Makinster, Council Member Melink, Council Member Moon and Council Member Vydra

**Nayes:** 1 - Mayor Pro Tem Wallin

[16-4364](#)

**JAG GRANT RESOLUTION NO. 2181**

**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Improve Public Safety

**CITY ATTORNEY REVIEW: REQUIRED**

**SUMMARY STATEMENT:**

An Interlocal Agreement with Cowlitz County is required as part of the FY 2016 Justice Assistance Grant application. A resolution is required in order for the City Manager to sign the agreement. The Justice Assistance Grant funding (\$16,389.00) will be used towards the Longview School Officer Program.

The public will be given the opportunity to comment on the use of these grant funds at this meeting.

**RECOMMENDED ACTION:**

Motion to adopt Resolution No. 2181 and authorize the City Manager to sign the Interlocal Agreement with Cowlitz County.

**Attachments:**     [JAG Grant Resolution No 2181](#)  
                              [JAG Application 2016](#)  
                              [MOU - 2016](#)

A motion was made by Council Member Scott Vydra, seconded by Council Member Steve Moon, that Resolution No. 2181 be adopted and that the City Manager be authorized to enter into an interlocal agreement with Cowlitz County. The motion passed unanimously.

**11.     MAYOR'S REPORT AND COUNCILMEMBERS' REPORTS**

**11. A                     MAYOR'S REPORT**

**11. B                     COUNCILMEMBERS' REPORTS**

*Council Member Moon reported that he will be unable to attend the AWC conference in June due to personal schedule conflicts.*

*Council Member Botero advised that the council will need to verify delegates for the AWC conference at the next regular meeting. City Manager Campbell confirmed that it will be on the agenda.*

**12.     CONSENT CALENDAR**

*Mayor Jensen removed item 16-4368 (Mark Morris Traffic Signal) from the Consent Calendar for separate consideration. There being no additional items the Council wished removed from the Consent Calendar, a motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.*

[16-4362](#)

**APPROVAL OF CLAIMS**

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

**SECOND HALF MAY 2016 ACCOUNTS PAYABLE: \$3,157,236.32**

**FIRST HALF MAY 2016 PAYROLL:**

\$2,631.23, checks no. 206616-206618  
\$664,313.23, direct deposits  
\$444,151.97, wire transfers  
\$1,111,096.43Total

**STAFF CONTACT:**

Kaylee Cody, City Clerk  
John Baldwin, Fiscal Analyst  
Jackie Rodgers, Human Resources Specialist

*The final audited second half May claims amount: \$3,238,469.57. Checks issued: 344070-344428.*

[16-4361](#)

**LIABILITY CLAIMS/LAWSUITS**

The claim(s)/lawsuit(s) listed below was/were received by the City. Where applicable, the claim(s)/lawsuit(s) have been/are being researched and/or reviewed by Washington Cities Insurance Authority (WCIA). The claim(s)/lawsuit(s) status is/are as follows:

**NEW:**

Sesily Corder, DOI: 03/25/2016. Claimant alleges that a police vehicle struck and killed her dog in the parking lot of Western World. \$5,000.00 claimed.

Betty Perko, DOI: 04/10/2016. Claimant alleges physical injuries caused by a broken park bench at Roy Morse Park. Amount unspecified.

**SETTLED:**

Craig Collins, DOI: 11/11/2015. Claimant alleges costs incurred to clear sewer line when problem was on city side. \$1,132.92 paid.

Kenneth Hudson Sr., DOI: 04/07/2016. Claimant alleges costs incurred to repair broken sewer line. \$967.22 paid.

**STAFF CONTACT:**

Kaylee Cody, City Clerk

[16-4369](#)

**PROPOSAL REVIEW - LONGVIEW PUBLIC LIBRARY CAT5E CABLE INSTALLATION**

**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Address quality of place issues

**SUMMARY STATEMENT:**

The project involves supplying and installing additional CAT5E computer cable at the Longview Public Library.

After soliciting proposals from qualified firms, one proposal was received as follows:

Empower Digital Solutions, Inc.; McMinnville, Oregon

Labor Budget: \$10,400.40

Material Budget: \$ 6,279.15

Total: \$16,679.55

The proposal received was determined to be regular and responsive.

**FINANCIAL SUMMARY:**

This project is funded through the Office Equipment Replacement Fund

**RECOMMENDED ACTION:**

Motion to accept the proposal and award a contract to Empower Digital Solutions, Inc., in the amount of \$16,679.55

**STAFF CONTACT:**

Todd Dodgin, Information Technology Director

[16-4368](#)

**BID REVIEW - MARK MORRIS TRAFFIC SIGNAL****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Improve transportation systems

**SUMMARY STATEMENT:**

The project involves installing a fully functional traffic signal at the intersection of 15th Avenue and Mark Morris Court.

On May 18, 2016, two bids were received as follows:

\$136,601.90 - Mill Plain Electric, Inc., Vancouver, WA

\$167,751.00 - Northeast Electric, LLC, Woodland, WA

**\$245,000.00 - Engineer's Estimate**

Both bids received were determined to be regular and responsive.

**FINANCIAL SUMMARY:**

This project is funded by a State Pedestrian and Bicycle Safety Grant, with local match funding consisting of \$18,000 from the Public Safety Fund and a \$15,000 contribution from the Longview School District.

**RECOMMENDED ACTION:**

Motion to accept the low bid and award a contract to Mill Plain Electric, Inc., in the amount of \$136,601.90

**STAFF CONTACT:**

Manuel Abarca, Traffic Engineer

**Mayor Jensen made a motion, seconded by Council Member Vydra, to accept the low bid and award a contract to Mill Plain Electric, Inc., in the amount of \$136,601.90. The motion carried by the following vote:**

**Ayes - Council Member Makinster; Council Member Moon; Council Member Wallin; and Council Member Vydra.**

**Nays - Mayor Jensen; Council Member Botero; and Council Member Melink.**

**13. CITY MANAGER'S REPORT**

[16-4370](#)

**PACIFIC WAY AND 30TH AVENUE TRAFFIC SIGNAL OPERATION****COUNCIL INITIATIVE ADDRESSED:**



Improve transportation systems

**CITY ATTORNEY REVIEW: N/A**

**SUMMARY STATEMENT:**

On April 28, 2016, the City Council directed staff to leave the repaired traffic signal at 30th Avenue and Pacific Way on all-way flash as a four-way stop, and present intersection information and options for discussion at the next city council meeting.

Staff has prepared the attached report describing data collection activities, opinion survey results, operations analysis comparing a four-way stop to a fully functioning traffic signal, and presenting recommendations for additional improvements.

Based on operational analysis and survey comments, staff recommends returning the signal to full operation and installing left turn lanes on Pacific Way, which requires the following actions:

- Restripe the intersection to include left-turn lanes on Pacific Way centered in the middle of the roadway
- Restripe northbound 30th Avenue from two approach lanes to one approach lane
- Install new traffic signal loops on Pacific Way and 30th Avenue
- Realign the traffic signal heads to line up with new lane configuration

**FINANCIAL SUMMARY:**

Staff recommended improvements total \$14,500, which would be paid from the Traffic Operations budget.

**RECOMMENDED ACTION:**

Motion directing staff to restore the traffic signal to full operation and install centered left turn lanes on Pacific Way.

**STAFF CONTACT:**

Manuel Abarca, PE, Traffic Engineer

**Attachments:**     [Pacific Way and 30th Signal Staff Report 05192016](#)  
[Survey Comments\\_05162016](#)

**Council Member Makinster made a motion, seconded by Council Member Vydra, directing staff to restore the traffic signal to full operation and install centered left turn lanes on Pacific Way.**

**Council Member Wallin made a motion to amend the main motion, seconded by Council Member Moon, directing staff to restore the signal to full operation for peak hours 7 a.m. to 9 p.m., and flashing operating from nonpeak hours 9 p.m. to 7 a.m., and install center left turn lanes on Pacific Way, and that the recommended improvements of \$14,500 be paid from the public safety fund. The motion carried by the following vote:**

**Ayes - Mayor Jensen; Council Member Botero; Council Member Makinster;**

Council Member Moon; Council Member Wallin; and Council Member Vydra

Nayes - Council Member Melink

The main motion carried by the following vote:

**Ayes:** 6 - Mayor Don Jensen, Council Member Botero, Council Member Makinster, Council Member Moon, Mayor Pro Tem Wallin and Council Member Vydra

**Nayes:** 1 - Council Member Melink

**14. MISCELLANEOUS**

*The following item(s) were presented for Council's information. No Council action was taken or required.*

[16-4365](#)

**WASHINGTON STATE LIQUOR AND CANNABIS BOARD REQUESTS**

**Attachments:** [LL-Triangle Sports Pub](#)

**15. ADJOURNMENT**

*The meeting was adjourned at 10:14 p.m. The next scheduled meeting of the Council is June 9, 2016.*

Kaylee L. Cody  
City Clerk

Approved: \_\_\_\_\_  
Mayor

**\* Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

**NEXT REGULAR COUNCIL MEETINGS:**

**THURSDAY, JUNE 9, 2016**

**THURSDAY, JULY 14, 2016**

**NEXT COUNCIL WORKSHOPS:**

**THURSDAY, JUNE 16, 2016**

**THURSDAY, JUNE 30, 2016**

