



City of Longview

1525 Broadway
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Minutes

Historic Preservation Commission

Monday, October 24, 2016

5:30 PM

City Hall Small Conference Room

1. Roll Call

Cam Hanna called the meeting to order at 5:35 pm. In attendance were Jason Hanson, Gary Nordin, and Jonell Kenagy. Nick Higgins was excused. Staff, Adam Trimble was present as was Carolyn Fundingsland, Kris Swanson and Sharron Weinhold from Cowlitz County elections.

1a Approval of the Agenda

The group moved the application to the top of the agenda.

2. Approval of Minutes

MINUTES OF THE OCTOBER 10, 2016 SPECIAL MEETING OF THE
HISTORIC PRESERVATION COMMISSION

Attachments: [MINUTES OF THE OCTOBER 10, 2016 SPECIAL MEETING OF
THE HISTORIC PRESERVATION COMMISSION](#)

Approval was postponed to next meeting due to lack of quorum.

3. Constituent Comments

4. Board Member Comments

5. Reports

Reports were postponed.

Project Longview

Reports from Staff

Historic Districts

6. Old Business

7. New Business

CA 2016-4 REQUEST FOR A CERTIFICATE OF
APPROPRIATENESS TO REPLACE THE CIVIC CENTER BALLOT
BOX WITH A LARGER MORE SECURE BALLOT BOX.

The Cowlitz County Elections division has replaced all ballot boxes in the county except the civic center ballot box, to meet current best practices for security of ballots cast in the County. The existing ballot box was installed in 2008 and was custom fabricated to match the mail boxes adjacent as a condition of approval for installation in the Civic Center Historic District. Since that time, the RA Long Park Master Plan was completed and the first recommendation to move the mail boxes and ballot box out of the "Monticello Hotel/Broadway St visual corridor" have been completed. The boxes are no longer the first thing seen when looking toward the Monticello Hotel. The attached application explains the need for this change in receptacles. RA Long Park is individually listed on the Longview Register of Historic Places.

Recommended Action: motion to approve the replacement of the ballot box with the new box as shown, with conditions that graphics, as decided upon by the Historic Preservation Commission, be limited, muted or masked on certain sides, to minimize visual impacts to the historic park setting, or other measures to minimize visual impacts as determined by the commission.

Attachments: [CA 2016-4 Civic Center ballot box](#)
 [Pages from RA Long Park Master Plan](#)
 [2008-2 County Ballot Box Certificate of Appropriateness \[for reference\]](#)
 [Rehabilitation treatment approach with guidelines for historic site \(p5\)](#)

County Elections Division staff gave a presentation about a proposal to replace the ballot box at the civic center with a new more secure box. The existing box was built before a statewide standard for security and performance had emerged. Now laws require that the ballot boxes be secured in place and secured from tampering or prying. The existing box is not and is suffering from rust in some places. The opening is too large and allows people to place items other than ballots in the box. The project will go forward sometime in the next year.

Cam Hanna asked about pedestrian access- the group agreed the new box should have pedestrian access on the backside. The HPC members asked about the proposed color and whether it could be toned down. The elections staff explained the colors match the ballots so people associate them together. Cam Hanna pointed out that the box is used infrequently but the color would have a constant impact. Everyone agreed the color needed to be different than the mail boxes but asked the elections staff to propose a different color scheme to mute the visual impact. Staff suggested a color scheme on one side only- since it is a one-way street. The other sides could be neutral colors.

The group felt that voting boxes belong in the Civic Center and encouraged

Elections staff to bring an updated proposal based on the comments so far.
Jason Hanson suggested inverting the color scheme as a first attempt.

8. Adjournment

Jonell Kenagy had to depart at 6:20 pm. The meeting was adjourned for lack of quorum.