



City of Longview

1525 Broadway
Longview, WA 98632
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Minutes

Historic Preservation Commission

Monday, January 23, 2017

5:00 PM

City Hall Small Conference Room

Site Visit at 1405 17th Ave Monticello Hotel- Regular Meeting Follows

1. Roll Call

The Chair, Cam Hanna, called the meeting to order at 5:55 pm. A sit visit of the Monticello Hotel started at 5:30 pm before the meeting.

In attendance were: Jonell Kenagy, Nick Higgins, Gary Nordin, Jason Hanson, Cam Hanna and staff Adam Trimble. Also in attendance was Brad Bauman representing Longview Foursquare church.

1a Approval of the Agenda

The group added review of the Longview Foursquare Church to the agenda.

2. Approval of Minutes

None presented.

To be presented at meeting

3. Constituent Comments

4. Board Member Comments

5. Reports

Staff reports

Adam Trimble reported that a training is being held for CLG's by the City of Tacoma and other sponsors. The training this year would be conducted by a national organization supporting Historic Preservation Commissions. Four Commissioners indicated they could attend.

Project Longview

Cam Hanna who serves as the Commission's representative on Project Longview provided an update on an effort to create a wayfinding sign system for Longview and Kelso. The group provided feedback on the logos.

Historic Districts

Historic Preservation Month

Staff reminded the group that Historic Preservation Month was approaching (MAY) and that if anyone had ideas for promoting the month, they could start discussing them.

6. Old Business**Longview Foursquare Church:**

The church steeple has some windows that have de-laminated and are leaking. The contractor Brad Bauman proposed replacing the windows with vinyl windows with interior grids and a frost coating to create a cross which was previously shown on the original windows. The group reviewed the historical photo found by Jonell Kenagy and agreed the ideally the new windows would be true divided lights with stained glass but the entire building had the windows replaced so the new windows will still fit in if they are vinyl. Jason made a motion to accept the modified proposal to install new windows in a 3 over 4 grid, an interior light, one operable casement window for maintenance and frosted panes to recreate the cross pattern. Gary seconded the motion. The motion carried.

CA 2016-2 PROPOSAL TO REMODEL AND RESTORE THE MONTICELLO HOTEL

Craig Collins of Collins Architectural Group P.S. has provided designs and renderings for a remodel of the Monticello Hotel to restore many aspects of the ground floor facade and lobby to original design.

SECOND PHASE REVIEW January 2017: Craig Collins of Collins Architectural Group P.S. has provided designs for the first floor tenant improvements which include finish work for two restaurant spaces and a ballroom/reception area. Also presented for review is a draft plan set for renovations to convert the 3rd floor from offices back to apartments. Because the property has applied for Special Valuation, all work must be approved as appropriate.

Staff Recommendation: Motion to approve the proposal for the first floor tenant improvements with condition that final details and color palette be presented for later review.

Attachments: [CA 2016-1 Monticello Hotel Renovations](#)
[Inventory Information Criteria Checklist](#)
[Inventory Information Survey-Inventory Form](#)
[Monticello Hotel Historic Property Information Survey-Inventory Form](#)
[EXTERIOR REMODEL & SITE IMPROVEMENTS PERMIT SET 10.6.16](#)
[Dining room floor pictures](#)
[Monticello 1st Floor T.I. Permit Set](#)
[Monticello 3rd floor renovation draft set](#)

The group reviewed the first floor renovations for the Monticello Hotel and discussed the walk-through earlier in the evening. It was agreed regular site visits would help the group stay on top of the evolving project. A motion to approve the renovations of the first floor, subject to final review of finishes was made and seconded. The motion carried.

7. New Business

CA 2016-4 REQUEST FOR A CERTIFICATE OF APPROPRIATENESS TO REPLACE THE CIVIC CENTER BALLOT BOX WITH A LARGER MORE SECURE BALLOT BOX.

The Cowlitz County Elections division has replaced all ballot boxes in the county except the civic center ballot box, to meet current best practices for security of ballots cast in the County. The existing ballot box was installed in 2008 and was custom fabricated to match the mail boxes adjacent as a condition of approval for installation in the Civic Center Historic District. Since that time, the RA Long Park Master Plan was completed and the first recommendation to move the mail boxes and ballot box out of the "Monticello Hotel/Broadway St visual corridor" have been completed. The boxes are no longer the first thing seen when looking toward the Monticello Hotel. The attached application explains the need for this change in receptacles. RA Long Park is individually listed on the Longview Register of Historic Places.

UPDATE: Attached proposal presents the research done by Elections to meet the comments provided by the Commission at the previous review.

Recommended Action: Motion to accept the proposed ballot box replacement with condition that graphics be 'inverted' with blue as the dominant color, as described in attached response to Commission comments.

Attachments: [CA 2016-4 Civic Center ballot box](#)
 [Pages from RA Long Park Master Plan](#)
 [2008-2 County Ballot Box Certificate of Appropriateness \[for reference\]](#)
 [Rehabilitation treatment approach with guidelines for historic site \(p5\)](#)
 [Civic Center Ballot Box replacement response](#)

The group reviewed the responses from the Cowlitz County Elections division regarding a certificate of appropriateness to replace the ballot box in the Civic Center with a new more secure design. The Elections Division was able to find a large secure box that has vehicle and pedestrian access. The propose to reverse the color scheme to have blue be the dominant color on the box consistent with other ballot boxes. Gary Nordin made a motion to approve the new box with the condition that a rendering of the final design be provided for review prior to installation. The group approved the motion.

8. Adjournment

The meeting adjourned at 7:13 pm