



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

City Council

Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Council Member Mary Jane Melink
Council Member Steve Moon
Council Member Scott Vydra
Mayor Pro Tem Michael Wallin

Thursday, May 25, 2017

7:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

Mayor Jensen called the meeting to order at 7:03 p.m.

2. **INVOCATION*/FLAG SALUTE**

After a moment of silent reflection, the flag salute was recited.

3. **ROLL CALL**

Present: 6 - Mayor Don Jensen, Council Member Botero, Council Member Makinster, Council Member Moon, Mayor Pro Tem Wallin and Council Member Vydra

Excused: 1 - Council Member Melink

STAFF PRESENT

City Manager David Campbell; Assistant City Attorney Steve Shuman, and Deputy City Clerk Sarah Corral.

Also present: Kurt Sacha, Assistant City Manager/Finance Director; John Brickey, Director of Community Development; Jeff Cameron, Public Works Director; Todd Dodgin, Information Technology Director; Debbie Johnson, Police Captain; Jim Kambeitz, Fire Marshall; Jenn Wills, Parks & Recreation Director; and Chris Smith, Human Resources Director.

4. **APPROVAL OF MINUTES**

On a motion duly made and passed, the reading of the minutes of the regular Council meeting held May 11, 2017, copies of which had been submitted to the Mayor and

members of the City Council, was waived and the minutes were approved as if read.

On a motion duly made and passed, the reading of the minutes of the special Transportation Benefit District meeting held February 9, 2017, copies of which had been submitted to the Mayor and members of the City Council, was waived and the minutes were approved as if read.

[17-4883](#)

COUNCIL MINUTES, MAY 11, 2017

Attachments: [5.11.2017 Minutes for Approval](#)

[17-4884](#)

TRANSPORTATION BENEFIT DISTRICT MINUTES, FEBRUARY 9, 2017

Attachments: [TBD Minutes for Approval 2.9.2017](#)

5. CHANGES TO THE AGENDA

6. PRESENTATIONS & AWARDS

[17-4892](#)

PROCLAMATION: POPPY MONTH, MAY 2017

RECIPIENT: Sandy Yakkel, American Legion Auxiliary Unit 155 - President & Poppy Chair

STAFF CONTACT:

Maureen Wingler, Administrative Assistant

Attachments: [Poppy Month - May 2017.pdf](#)

Mayor Jensen presented the proclamation to Sandy Yakkel.

[17-4890](#)

AWC WELLCITY AWARD, SASHA HINNERS

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Through the continued efforts of the City's Wellness Committee, under the guidance of Human Resources Specialist Sasha Hinnners, and the active participation in the program of all City staff, the City has once again received the AWC's WellCity designation. This will mark the 10th consecutive WellCity Award, which not only provides opportunity for employee health and wellness, but also a 2% discount for medical premiums in 2018.

RECOMMENDED ACTION:

No action required

Mayor Jensen and Human Resources Director Chris Smith presented the WellCity Award to Human Resources Specialist and Wellness Committee Chair Sasha Hinners.

7. CONSTITUENTS' COMMENTS (Thirty Minutes)

Shawn Higgins addressed Council regarding the Hospice Thrift Shop on Commerce, participation in the Kessler School Garden, and the mental health issues in the community.

Cody Wells of Centralia addressed Council regarding the needle problem.

Jason McClung of Longview addressed Council regarding the need for additional funding for youth sports programs.

Jim Hill of Kelso addressed Council regarding a fireworks petition to limit the sales and use of fireworks in Longview.

Laura Duplooy of Longview addressed Council regarding citizen involvement.

Martin Wells of Longview addressed Council regarding the homeless issue in Longview.

Ray Van Tongeren of Longview addressed Council regarding fireworks.

Jeff Wilson of Longview addressed Council regarding the County's needle exchange program.

Bill Josh of Longview addressed Council regarding the County's needle exchange program.

Chris Bornstedt of Longview addressed Council regarding the County's needle exchange program.

7. A FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS**8. PUBLIC HEARINGS****9. BOARD & COMMISSION RECOMMENDATIONS****10. ORDINANCES & RESOLUTIONS****11. MAYOR'S REPORT AND COUNCILMEMBERS' REPORTS****11. A MAYOR'S REPORT****11. B COUNCILMEMBERS' REPORTS**

Councilmember Vydra updated Council on the progress of the Ad Hoc Committee for

Emergency Shelter Zoning.

Councilmember Moon advised that he had attended the Pathways 20/20 meeting; their annual report card will be available soon.

Councilmember Wallin provided an update on the progress of the Southwest Washington Economic Development District.

12. **CONSENT CALENDAR**

There being no items the Council wished removed from the Consent Calendar, a motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

[17-4886](#)

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF MAY 2017 ACCOUNTS PAYABLE: \$1,465,896.57

FIRST HALF MAY 2017 PAYROLL: DATA NOT AVAILABLE AT TIME OF AGENDA POSTING

STAFF CONTACT:

Kaylee Cody, City Clerk

John Baldwin, Fiscal Analyst

Jackie Rodgers, Human Resources Specialist

FINAL AUDITED ACCOUNTS PAYABLE: \$1,479,307.45, CHECKS NO. 352147-352518

FIRST HALF MAY 2017 PAYROLL:

\$2,875.87 checks no. 206924-206929

\$689,548.54 direct deposits

\$461,657.59 wire transfers

\$1,154,082.00 Total

SPECIAL RETRO PAY (ATU) AND FINAL CASHOUT (RETIRING EMPLOYEE)

FIRST HALF JANUARY 2016-MARCH 15, 2017

\$28,047.29 checks no. 206930-206952

\$0.00 direct deposits

\$59,940.32 wire transfers

\$87,987.61 Total

[17-4885](#)

LIABILITY CLAIMS/LAWSUITS

The claim(s)/lawsuit(s) listed below was/were received by the City. Where applicable, the claim(s)/lawsuit(s) have been/are being researched and/or reviewed by Washington Cities Insurance Authority (WCIA). The claim(s)/lawsuit(s) status is/are as follows:

NEW:

Theresa Stevens, DOI: 01/20/2017. Claimant alleges costs incurred related

to sewer line.

STAFF CONTACT:

Kaylee Cody, City Clerk
Brian Loos, Risk & Safety Manager

[17-4882](#)

SET PUBLIC HEARING

**SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (T.I.P.)
2018-2023**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve streets and roads
Improve transportation systems.

SUMMARY STATEMENT:

State law requires that each city update its Six-Year Transportation Improvement Program (T.I.P.) annually and file a copy of the adopted program with the Secretary of Transportation. In order to obtain federal funding, a project must appear on the T.I.P. After adoption, the T.I.P. can be subsequently amended to include new projects and funding sources.

Copies of the draft T.I.P. will be distributed to the city council at least one week prior to the public hearing.

RECOMMENDED ACTION:

Motion to set the city council meeting on June 22, 2017, as the date and time for a public hearing on the 2018-2023 Six-Year T.I.P.

STAFF CONTACT:

Craig Bozarth, City Engineer

[17-4875](#)

**SET PUBLIC HEARING FOR CDBG, HOME AND DOCUMENT
RECORDING FEE PROGRAM ALLOCATION OF 2017 FUNDS FOR
JUNE 8, 2017**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Strengthen economic conditions & create new opportunities

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Set three public hearings for June 8, to allocate funds for the 2017 HOME, CDBG and Document Recording Fee programs.

RECOMMENDED ACTION:

Set three public hearings for June 8, 2017

STAFF CONTACT: Adam Trimble, Planner/Grant Coordinator

[17-4873](#)**ORDINANCE NO. 3346 ADOPTING THE 2017 NATIONAL ELECTRICAL CODE (NEC)****COUNCIL INITIATIVE ADDRESSED:**

Enhance public safety & emergency response

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

The Washington State Legislature has announced the adoption and made uniform throughout the state the 2017 edition of the National Electrical Code (NEC). Ordinance No. 3346 adopts the 2017 NEC as amended by the State of Washington. The effective date for the implementing the 2017 NEC will be July 1, 2017.

RECOMMENDED ACTION:

Staff recommends Council adopt Ordinance 3346 implementing the 2017 National Electrical Code consistent with and as required by the State of Washington.

STAFF CONTACT: John Brickey, Director of Community and Economic Development

Attachments: [Ord Amending Chapter 16 24 re Electrical Code 2017](#)

13. CITY MANAGER'S REPORT[17-4889](#)**IAFF 3375 COLLECTIVE BARGAINING AGREEMENT, JAN 1, 2017- DEC 31, 2019****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

On May 16, 2017 the International Association of Fire Fighters Local 3375 (IAFF) and the City reached Tentative Agreement on a 2017-2019 Collective Bargaining Agreement (CBA). Multiple articles in the contract were opened for review and some language changes to clarify/improve the contract were made.

The IAFF notified the City of its 4 member ratification on May 18th, 2017. The contract provides for a general wage increase as follows:

Effective January 1, 2017: 3% cost of living adjustment plus a general wage increase of 100% of the Portland-Salem CPI-W from July, 2015 - July 2016 with a minimum of 2% and maximum of 4%.

Effective January 1, 2018: 2% cost of living adjustment plus a general wage

increase of 100% of the Portland-Salem CPI-W from July, 2016 - July 2017 with a minimum of 2% and maximum 4%.

Effective January 1, 2019: 2% cost of living adjustment plus a general wage increase of 100% of the Portland-Salem CPI-W from July, 2017 - July 2018 with a minimum of 2% and maximum 4%.

Effective January 1, 2017, all local 3375 members will remain on either the AWC/Regence or Kaiser Permanente High Deductible Health Plans (HDHP w/VEBA) healthcare with a 10% employee contribution of the co-insurance. Dental plans are employer paid at 100%. IAFF members who waive/opt-out of City paid medical insurance will receive \$750 per month to a personal VEBA account. Life insurance for Firefighters to remain at fifty thousand dollars.

RECOMMENDED ACTION:

Motion to approve the IAFF 3375 Collective Bargaining Agreement for 2017-2019.

Attachments: [IAFF 3375 CBA 2017-2019 Final \(5-18-17 \)](#)

Human Resources Director Chris Smith presented a staff report.

A motion was made by Council Member Ken Botero, seconded by Council Member Steve Moon, to approve the IAFF 3375 Collective Bargaining Agreement for 2017-2019. The motion passed unanimously.

[17-4888](#)

SPECIAL EVENT PERMIT FOR BLACK BEARS BASEBALL CONCERT

COUNCIL INITIATIVE ADDRESSED:

Strengthen economic conditions & create new opportunities
Address quality of place issues

CITY ATTORNEY REVIEW: NA

SUMMARY STATEMENT:

Jim Appleby, General Manager of the Cowlitz Black Bears Baseball Club, has applied for a one-time special event permit for Friday, July 14, to include a post-game concert for the enjoyment of the fans and the community. Due to the uncertainty of game completion time, the applicant is requesting the ability to potentially continue past 10:00 pm. The request cites 11:30 as the anticipated latest time for concert conclusion with stage teardown concluding approximately 30 minutes later. Mr. Appleby has already met with several of the neighbors to get their input and concurrence to support the event and is in the process of meeting with other residential neighbors that are likely to be affected as well. A similar event was held two years ago, however, the event did result in some neighbor complaints about loud music after 10:00 pm.

RECOMMENDED ACTION:

Consider possible mitigations (to be identified by staff on May 25) to reduce neighborhood impacts and sanction this once-a-year event as beneficial to the community.

STAFF CONTACT: John Brickey, Director of Community and Economic Development

Attachments: [Black Bears Postgame Concert 2017](#)

Community & Economic Development Director John Brickey presented a staff report.

Jim Appleby addressed Council regarding the Black Bears concert.

Kevin Hunter of Longview addressed Council regarding the Black Bears concert.

A motion was made by Council Member Ken Botero, seconded by Council Member Scott Vydra, that this matter be approved. The motion passed unanimously.

[17-4887](#)

1ST QUARTER 2017 GENERAL FUND REVIEW

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Continue effective financial management

STAFF CONTACT:

Kurt Sacha, Assistant City Manager/Finance Director

Attachments: [2017 Q1 GENERAL FUND FINANCIAL REVIEW \(2017 0525\)](#)

Assistant City Manager/Finance Director Kurt Sacha presented the 1st Quarter 2017 General Fund Review.

A motion was made by Council Member Chet Makinster, seconded by Council Member Scott Vydra, to bring back the budget reserve amendment as presented. The motion passed unanimously.

14. MISCELLANEOUS

The following item(s) were presented for Council's information. No Council action was taken or required.

[17-4874](#)

WASHINGTON STATE LIQUOR AND CANNABIS BOARD REQUESTS

Attachments: [LL Spec Occ Life Works.pdf](#)

[LL Antidote Tap House.pdf](#)

15. ADJOURNMENT

Tom Samuels of Longview addressed Council regarding fireworks.

City Manager Campbell advised that the July 13th regular meeting has been cancelled so that Council may attend the first Concert at the Lake; a special meeting will be held on July 6th.

Councilmember Wallin requested an excused absence July 6th.

The Council went into executive session at 9:04 p.m. The executive session ended at 9:23 p.m.

The meeting was adjourned at 9:23 p.m. The next scheduled meeting of the Council is June 8, 2017.

*Sarah Corral
Deputy City Clerk*

*Approved: _____
Mayor*

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, JUNE 8, 2017 - 7:00 P.M.

THURSDAY, JUNE 22, 2017 - 7:00 P.M.

NEXT COUNCIL WORKSHOPS:

THURSDAY, JUNE 22, 2017 - 6:00 P.M. TAXI ORDINANCE