



# City of Longview

1525 Broadway  
Longview, WA 98632  
[www.ci.longview.wa.us](http://www.ci.longview.wa.us)

## Minutes - Final

### Parks and Recreation Board

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Monday, June 19, 2017

5:00 PM

Recreation Office, 2920 Douglas  
Street, Longview, WA

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#### 1. Roll Call

*Roll Call – Meeting called to order at 5:00 p.m. by Micah Shea.  
Board Members Present: Nick Seaver, Austi Baudro, Micah Shea  
Board Members Absent: Cameron Carson, Dianne Quast  
Staff Members Present: Jennifer Wills, Curt Nedved, Melissa Harbour  
Staff Members Absent: Natalie Richie*

#### 2. Approval of Minutes

*Nick Seaver made a motion to accept the minutes as written. Austi Baudro seconded the motion. Motion carried.*

[MN 17-0375](#)

**P&R Advisory Board Minutes 04.17.17**

**Attachments:** [P&R Advisory Board Minutes 04.17.17.pdf](#)

#### Changes to Agenda

*Old Business – 7A to be discussed prior to 3. Constituent Comments:*

#### 3. Constituent Comments

*Bill Kasch thanked the board and Parks & Recreation staff for the RA Long war memorial event success.*

#### 4. Board Member Comments

*Micah Shea commended the Parks Department on the responsiveness of staff regarding street tree concerns and complaints.*

#### 5. Tree Board Comments

*The board discussed recent comments regarding the sidewalk and falling tree fruit reported as a cause of concern for a legally blind resident. Curt Nedved reported on the expedited repair of the homeowner's sidewalks. Although the sidewalk is repaired, the homeowner would like to see the tree be removed as the fruit on the ground presents a hazard. At this time the tree is healthy and does not meet the Urban Forest Management Plan Tree Removal Criteria.*

**6. Reports**

*6A & 6B: Parks Division & Recreation Division Reports embedded in agenda and reviewed by members prior to meeting.*

**6A Park Division Report**[17-4933](#)**Parks Division Report April 2017**

**Attachments:** [Parks Division Report April 2017.pdf](#)

[17-4952](#)**Park Maintenance Division Report May 2017**

**Attachments:** [Park Division Report May 2017.pdf](#)

**6B Recreation Manager Report**[17-4934](#)**Recreation Division Report April 2017**

**Attachments:** [Recreation Department Report April 2017.pdf](#)

[17-4953](#)**Recreation Division Report May 2017**

**Attachments:** [Recreation Division Report May 2017.pdf](#)

**6C Director Report****A Lake Concessionaire Update**

*Jennifer Wills reported that the Lake Kayak vendor is being utilized more frequently this year to date than previous years. Lake flushing is underway at this time. Shopping carts from local businesses left on park property was a concern was discussed as well.*

**B CDBG Parks & Recreation Funding**

*Four grants were received as part of the Community Development Block Grants awarded at the last council meeting.  
\$14,500 Requested - \$10,000 received for Archie Anderson Master Plan Update  
\$90,000 Requested - Fully Funded for Archie Anderson Playground Replacement  
\$65,000 Requested - \$18,400 received for Kellogg Park Playground Replacement*

**C City Council-P&R Advisory Board Workshop**

*P&R Advisory Board/City Council workshop on August 15th. Board members attendance is requested. Items for discussion; RA Long Master Plan, Koelsch Fountain Donation, Maintenance of Youth Sports Fields in the Parks, and 3rd Party/Outside Vendor usage of parks.*

**7. Old Business****7A R.A. Long Park Plaza Recommendations for the Future**

*Bill Kasch presented his idea for a gazebo in the central plaza at R.A. Long Park as well as renaming the park to RA Long Memorial Park. He also suggests the planting of a new tree which would be a descendent of the original Monticello Convention black walnut tree that is located on Tennant Way. He also explained a currently planned fountain donated by a local business in town. He has asked for support and/or a recommendation from the Board for presentation to the City Council and Historic Preservation Commission as it requires significant changes to the current Park Master Plan.*

**8. New Business**

**8A**     [17-4948](#)**LIONS LEGACY PROJECT PROPOSED BENCH**

The Lions Clubs involved in the Neighborhood Park Grant Lions Shelter Renovation Project would like to install a granite bench on the rear of the shelter on a poured slab facing the lake. The backrest will be engraved with the title of the project on the back with the year and on the front will state that it is a centennial project with those who helped make the project possible listed. The bench is made of granite material and is unlike any other bench at the lake. The Lions Club is seeking approval for the purchase and installation of this type of bench.

Attachments:     [Lions Proposed Granite Bench](#)

*The Lions Clubs involved in the Neighborhood Park Grant Lions Shelter Renovation Project would like to install a granite bench on the rear of the Lake Sacajawea Lion's Shelter on a poured slab facing the lake. The backrest will be engraved with the title of the project on the with the year and on the front will state that it is a centennial project with those who helped make the project possible listed. The bench is made of granite material and is unlike any other bench at the lake. The Lions Club is seeking approval for the purchase and installation of this type of bench. Doug Harvey, Greg Firth and Hope Ramsdale presented to discuss the specific bench. The size is slightly over 4ft in length and will cost approximately \$1700 with engraving included. The board had concerns regarding the type of bench and the conformity of the other park benches throughout the city. Additionally, the Parks Department would be unable to take on the maintenance of the bench as well, which is a risk to the Lion's from a financial standpoint. Additional discussion took place regarding the type of plaques and engraving being suggested. Motion to recommend approval in variance of usual bench design per the Lion's 2017 Centennial Project contingent on approval from the Historic Preservation Commission was made by Micah Shea, seconded by Nick Seaver. Motion carried. Additionally, the Lion's will notify the board of the date and time of the project completion celebration.*

**8B**     [17-4949](#)**PIONEER LIONS KUNTZ FAMILY TRUST FUND APPLICATION  
REQUEST FOR HOLIDAY LIGHTS ON LIONS ISLAND**

The Pioneer Lions are seeking \$2,930 to replace outdated holiday decorations on Lions Island. The replacements will remove the current aging, broken, and ineffienct decorations. The Pioneer Lions are asking for a recommendation to City Council for funding using the Kuntz Family Trust Fund that has been set aside for maintenance on Lions Island.

Attachments:     [2017 Lions Request](#)

*The Pioneer Lions are seeking \$2,930 to replace outdated holiday decorations on Lions Island. The replacements will remove the current aging, broken, and ineffienct decorations. The Pioneer Lions are asking for a recommendation to City Council for funding using the Kuntz Family Trust Fund that has been set aside for maintenance on Lions Island. Nick moved to support lions island holiday as specified above. Motion seconded by Austi Baudro. Motion carried.*

8C [17-4950](#)**CIRCLE OF WISDOM PARK PLACEMENT**

The bronze sculpture called "Circle of Wisdom" by Jim Demetro is currently located at the Longview Library in the children's area. The Library would like it removed and placed somewhere it can be better viewed as it is currently located on the floor. The Longview Outdoor Gallery wanted it placed downtown on Commerce, but the height of the sculpture and width are not conducive to the sculpture bases that were newly erected downtown. Because this is the same artist who created the Sacajawea statue at Lake Sacajawea and is a Native American Grandmother and child, the Visual Arts Commission recommended its placement at Lake Sacajawea Park. The VAC proposed a large flat stone/boulder be placed near one of the gardens and the Circle of Wisdom be cemented into place. The Parks and Recreation Department is seeking a recommendation for the placement of the sculpture Circle of Wisdom to be placed at Lake Sacajawea Park on the condition that it received a Certificate of Appropriateness from the Historic Preservation Commission.

Attachments: [Circle of Wisdom](#)

*The bronze sculpture called "Circle of Wisdom" by Jim Demetro is currently located at the Longview Library in the children's area. The Library would like it removed and placed somewhere it can be better viewed as it is currently located on the floor. The Longview Outdoor Gallery wanted it placed downtown on Commerce, but the height of the sculpture and width are not conducive to the sculpture bases that were newly erected downtown. Because this is the same artist who created the Sacajawea statue at Lake Sacajawea and is a Native American Grandmother and child, the Visual Arts Commission recommended its placement at Lake Sacajawea Park. The VAC proposed a large flat stone/boulder be placed near one of the gardens and the Circle of Wisdom be cemented into place. The Parks and Recreation Department is seeking a recommendation for the placement of the sculpture Circle of Wisdom to be placed at Lake Sacajawea Park on the condition that it received a Certificate of Appropriateness from the Historic Preservation Commission. Nick Seaver made a motion to move the Circle of Wisdom sculpture to Lake Sacajawea with placement location determined by Parks Department management. Austi seconded. Motion carried.*

**8D**     [17-4951](#)**PROPOSED PAINT COLORS FOR ELKS MEMORIAL BUILDING**

The Recreation Building is being painted in 2017 with the siding color cocoon and the trim color caviar. The Facilities Maintenance has requested also painting the Elks Memorial Building at Lake Sacajawea the same colors. The Elks Memorial Building is located in the historic Lake Sacajawea Park. The colors recommended by the Parks and Recreation Department would need to be approved by the Parks and Recreation Advisory Board as well as a Certificate of Appropriateness from the Historic Preservation Commission. The Department feels that the provided colors will enhance the visual beauty of the building as well as not take away from the beauty of the park. The Parks and Recreation Department is seeking a recommendation to approve the colors proposed and to present the proposal to the Historic Preservation Commission.

**Attachments:**     [Proposed Paint Colors for Elks Memorial Building](#)  
                              [Caviar Trim Color](#)  
                              [Cocoon Body Color](#)

*The Recreation Building is being painted in 2017 with the siding color "cocoon" and trim color "caviar." The Facilities Maintenance has requested also painting the Elks Memorial Building at Lake Sacajawea the same colors. The Elks Memorial Building is located in the historic Lake Sacajawea Park. The colors recommended by the Parks and Recreation Department would need to be approved by the Parks and Recreation Advisory Board as well as a Certificate of Appropriateness from the Historic Preservation Commission. The Department feels that the provided colors will enhance the visual beauty of the building as well as not take away from the beauty of the park. The Parks and Recreation Department is seeking a recommendation to approve the colors proposed and to present the proposal to the Historic Preservation Commission. Austi Baudro made a motion to approve the recommended paint colors as presented. Nick Seaver seconded the motion. Motion carried.*

**8E     Teen Concessions at Elks Memorial Building**

*The Boulevard Teen Center would like permission to provide a small concession stand providing water, ice cream, and popcorn to park and playground patrons. The Boulevard is open Monday - Friday 3pm - 6pm. The concessions would be supervised by Parks and Recreation part time staff with the help of the teen center participants. The proceeds of the concession stand would stay within the teen center program. A motion by Nick Seaver was made to approve sales as outlined above, with the understanding that all sales would take place inside of the building itself rather than outside. Austi seconded. Motion carried.*

**9.     Adjournment**

*Adjourned at 6:25 p.m. - Next meeting scheduled for July 17, 2017*