



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

City Council

Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Council Member Mary Jane Melink
Council Member Steve Moon
Council Member Scott Vydra
Mayor Pro Tem Michael Wallin

Thursday, October 5, 2017

6:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a workshop session in the Longview City Hall Training Room, 1525 Broadway, Longview, on Thursday, October 5th, at 6:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

Mayor Jensen convened the workshop at 6:07 p.m.

2. ROLL CALL

Present: 5 - Mayor Don Jensen, Council Member Makinster, Council Member Melink, Mayor Pro Tem Wallin and Council Member Vydra

Excused: 2 - Council Member Botero and Council Member Moon

STAFF PRESENT

City Manager Dave Campbell; Assistant City Manager/Finance Director Kurt Sacha; City Attorney Jim McNamara; Fire Chief Phil Jurmu; Human Resources Director Chris Smith; Public Works Director Jeff Cameron; and Risk & Safety Manager Brian Loos.

3. CHANGES TO AGENDA

4. CITY MANAGER'S REPORT

[17-5110](#)

EMERGENCY PREPAREDNESS FOR ELECTED OFFICIALS

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Enhance public safety and emergency response

CITY ATTORNEY REVIEW: N/A**SUMMARY STATEMENT:**

This presentation is for the purpose of providing elected officials information on their role during an emergency situation. It is for informational purposes only.

RECOMMENDED ACTION:

No action necessary.

Attachments: [Exec-Elect Workshop](#)

Presentation for Council's information only - no action taken.

[17-5112](#)

INVESTMENT POLICY**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

This "draft" policy establishes standards and guidelines for the direction, management and oversight of the City of Longview's investments. Funds must be invested prudently to ensure preservation of principal, supply needed liquidity for daily cash requirements, and provide a market rate of return.

All investments of the City must conform to federal, state, and local statutes governing the investment of public funds.

RECOMMENDED ACTION:

Authorize City Attorney to prepare Investment Policy Resolution.

STAFF CONTACT:

Kurt Sacha, Assistant City Manager/Finance Director

Attachments: [Investment Policy \(COL\)](#)

Council authorized City Attorney Jim McNamara to prepare an investment policy resolution. No formal action taken.

[17-5113](#)

CAPITAL IMPROVEMENT PROJECT/EQUIPMENT FINANCING PLAN**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Continue effective financial management

CITY ATTORNEY REVIEW: N/A**SUMMARY STATEMENT:**

The City of Longview is currently in the process of evaluating several capital projects and equipment purchases for which financing would be required if the decision were made to move forward with these projects/purchases. At this time, the list of capital projects and equipment which would require financing include a fire aerial apparatus; street and storm water facilities, equipment and improvements; and the City's share of a new transit center. Alan Dashen and Scott Bauer from NW Municipal Advisors (City's financial advisor) will present a recommended path forward for financing these projects.

Additionally, Alan and Scott will highlight the benefits of refunding the 2007 Limited Tax General Obligation Bonds for the City of Longview issued on behalf the Public Facilities District for the Columbia Theatre. In conjunction with the refunding, the Public Facilities District is requesting new money approximating \$1.4 million which would provide for a chiller, new entry way doors and other priority projects as funds permit for the Columbia Theatre.

RECOMMENDED ACTION:

Council consensus to move forward with the refunding, in addition to direction on a list of projects to be included in the financing package.

STAFF CONTACT: Kurt Sacha, Finance Director

Attachments: [2017-18 Capital Improvement Projects Financing Plan \(2017-18\)](#)

Consensus among Council to request a workshop with the Public Facility District board to better understand the PFD's priorities as it relates to the equipment and capital improvement needs of the Columbia Theatre.

No formal action taken.

5. ADJOURNMENT

The meeting recessed at 8:38 p.m. to conduct an executive session regarding receiving and evaluating complaints or charges brought against a public officer or employee. No final action was taken.

Mayor Jensen adjourned the meeting at 9:05 p.m.

NEXT REGULAR COUNCIL MEETING:

THURSDAY, OCTOBER 12, 2017 - 7:00 P.M.

THURSDAY, OCTOBER 26, 2017 - 7:00 P.M.

NEXT COUNCIL WORKSHOPS:

**THURSDAY, OCTOBER 12, 2017 - 6:00 P.M. PIO PROGRAM AND CITY WEB
REDESIGN UPDATE**

THURSDAY, OCTOBER 26, 2017 - 6:00 P.M. KLTV PROGRAM REVIEW

