



# City of Longview

1525 Broadway  
Longview, WA 98632  
www.ci.longview.wa.us

## Minutes - Final

### Longview Citizens' Commission on Salaries of Elected Officials

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Monday, March 19, 2018

5:00 PM

City Hall

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**NOTICE IS HEREBY GIVEN**, in accordance with RCW Chapter 42.30, that the Longview Citizens' Commission on the Salaries of Elected Officials of the City of Longview, Washington, will conduct a special meeting in the Longview City Hall Council Chamber, 1525 Broadway, Longview, on Monday, March 19, at 5:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

*Chairman Jeff Wilson called the meeting to order at 5:00 p.m. The flag salute was recited.*

2. **ROLL CALL**

**Present:** 6 - Jeff Wilson, Dianne Quast, Nicholas Higgins, Robert Patterson, George Brajcich and Keith Larson

**Absent:** 1 - Duane Dalglish

**STAFF PRESENT**

*City Attorney Jim McNamara & City Clerk Kaylee Cody were present.*

3. **APPROVAL OF MINUTES**

[18-5326](#)

**FEBRUARY 13, 2018 SALARY COMMISSION MEETING MINUTES**

**Attachments:** [2.13.2018 Salary Commission Minutes for Approval](#)

*Keith Larson requested that the minutes be corrected to reflect that the motion was to increase the salaries by \$25 a month. There was no objection to the correction.*

**A motion was made by George Brajcich, seconded by Robert Patterson, to approve the February 13, 2018 minutes, as corrected. The motion passed unanimously.**

4. **PUBLIC HEARING**

[18-5327](#)

**PROPOSED SALARY SCHEDULE FOR LONGVIEW CITY COUNCIL**

**SUMMARY STATEMENT:**

Chapter 2.02 of the Longview Municipal Code states that the purpose and duties of the Longview Citizens' Commission on Salaries of Elected Officials shall be to meet no less often than once during each even-numbered year, prior to the first day of June of such year, to study the relationship of salaries to the duties of the mayor, mayor pro-tem & council members, and fix the salaries for each respective position.

On February 13, 2018, the salary commission met to discuss the roles & responsibilities of the mayor, mayor pro-tem & council members, and to evaluate the salaries for these positions in comparably sized cities in the state of Washington. The 2017 Association of Washington Cities salary survey is attached for reference. The current salary schedule (\$1,500 for mayor, \$950.00 for mayor pro-tem & \$900.00 for council members) was adopted by the salary commission in 2016.

At their meeting on February 13, 2018, the salary commission voted to propose the following salary schedule:

As of May 1, 2018 - April 30, 2019 (based on an official filing date of March 31, 2018):

Mayor: \$1,500.00  
Mayor pro-tem: \$975.00  
Council member: \$925.00

As of May 1, 2019 (based on an official filing date of March 31, 2018):

Mayor: \$1,500.00  
Mayor pro-tem: \$1000.00  
Council member: \$950.00

Not less than thirty days prior to the filing of any proposed salary schedule with the city clerk, the commission shall conduct a public hearing thereon. At the conclusion of said public hearing, the commission shall adopt the proposed salary schedule together with any amendments thereto or changes therein as determined by the commission.

**RECOMMENDED ACTION:**

Hold public hearing and consider adoption of Resolution 2018-001 (increasing the salaries of the mayor pro-tem & council members).

**Attachments:**     [2017 AWC Salary Survey- MayorCouncilOnly](#)  
                              [Final-Resolution 2018-001 - Salary Commission](#)

*Chairman Jeff Wilson opened the public hearing at 5:03 p.m. There being no one wishing to speak, Chairman Wilson closed the public hearing at 5:04 p.m.*

**A motion was made by Keith Larson, seconded by Robert Patterson, to adopt the resolution increasing the salaries of the mayor pro tem & council members.**

**The motion carried by the following vote:**

**Ayes:** 4 - Nicholas Higgins, Robert Patterson, George Brajcich and Keith Larson

**Nayes:** 2 - Jeff Wilson and Dianne Quast

**5. ADJOURNMENT**

*The meeting adjourned at 5:12 p.m. The next meeting of the salary commission will be scheduled for early 2020.*