



# City of Longview

1525 Broadway  
Longview, WA 98632  
www.ci.longview.wa.us

## Minutes - Final

### City Council

*Mayor Don Jensen*  
*Council Member Ken Botero*  
*Council Member Chet Makinster*  
*Council Member Steve Moon*  
*Council Member Scott Vydra*  
*Mayor Pro Tem Michael Wallin*  
*Council Member MaryAlice Wallis*

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Thursday, April 26, 2018

6:00 PM

2nd Floor, City Hall

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**NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a workshop session in the Longview City Hall Training Room, 1525 Broadway, Longview, on Thursday, April 26, at 6:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.**

**Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.**

**1. CALL TO ORDER**

*Mayor Jensen convened the workshop at 6:00 p.m.*

**2. ROLL CALL**

**Present:** 7 - Mayor Don Jensen, Council Member Botero, Mayor Pro Tem Wallin, Council Member Vydra, Council Member Wallis, Council Member Makinster and Council Member Moon

**STAFF PRESENT**

*City Manager Kurt Sacha, City Attorney Jim McNamara, City Clerk Kaylee Cody, Human Resources Director Chris Smith, Community & Economic Development Director John Brickey, Planner Adam Trimble & Risk and Safety Manager Brian Loos.*

**3. WORKSHOP**

[18-5419](#)

**CITY OF LONGVIEW HOME AND CDBG GRANT PROGRAMS-  
COMPLETION OF THE 2014-2018 CONSOLIDATED HOUSING AND  
COMMUNITY DEVELOPMENT PLAN**

**COUNCIL INITIATIVE ADDRESSED:**

Strengthen economic conditions & create new opportunities  
Address quality of place issues  
Improve streets and roads

**CITY ATTORNEY REVIEW:N/A****SUMMARY STATEMENT:**

The City of Longview CDBG program and the Longview-Kelso HOME Consortium grant program provide nearly \$500,000 annually for projects meeting the funding requirements of the federal government under HUD. These projects must primarily benefit low and moderate income residents and may involve economic development or infrastructure and can include creation of affordable housing, rehabilitation of housing for low-income residents, infrastructure and elimination of slums or blight.

The CDBG program works to ensure decent affordable housing, to provide services to the most vulnerable in our communities, and to create jobs through the expansion and retention of businesses. CDBG is an important tool for helping local governments tackle serious challenges facing their communities. The CDBG program has made a difference in the lives of millions of people and their communities across the Nation.

- Over a 1, 2, or 3-year period, not less than 70 percent of CDBG funds must be used for activities that benefit low- and moderate-income persons. In addition, each activity must meet one of the following national objectives for the program: benefit low- and moderate-income persons, prevention or elimination of slums or blight, or address community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community for which other funding is not available.

The HOME Investment Partnerships Program (HOME) provides formula grants to states and localities that communities use - often in partnership with local nonprofit groups - to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people.

- Participating jurisdictions may choose among a broad range of eligible activities, using HOME funds to provide home purchase or rehabilitation financing assistance to eligible homeowners and new homebuyers; build or rehabilitate housing for rent or ownership; or for "other reasonable and necessary expenses related to the development of non-luxury housing," including site acquisition or improvement, demolition of dilapidated housing to make way for HOME-assisted development, and payment of relocation expenses

This year marks the end of the Longview-Kelso Consortium 2014-2018 Consolidated Housing and Community Development Plan. HUD requires all communities to prepare and follow a plan to address the needs of low and moderate income residents with HOME and CDBG funds. The Consolidated Plan contains a strategic plan identifying specific goals to be met with funding

during the consolidated plan period. Progress in meeting these goals is reported to HUD annually. At the workshop staff will discuss the progress made so far in meeting the goals of the strategic plan. This year's HOME and CDBG grant allocations will represent the last opportunity to address the strategic plan goals of the current consolidated plan. Staff will request funding to support the creation of a new consolidated plan for the 2019-2023 period.

The workshop will also provide a review of the CDBG, HOME and Document Recording fee grant programs.

**FINANCIAL SUMMARY:**

The City has received approximately \$500,000 in combined funding for HOME and CDBG, a portion of which is provided for the City of Kelso to allocate. Funding to administer the grants is also provided but has not completely covered the cost in staff time.

**RECOMMENDED ACTION:**

Motion directing staff to prepare a 2018 request for proposals to complete the goals identified in the 2014-2018 Consolidated Plan strategic plan.

**STAFF CONTACT:**

Adam Trimble, Planner/Grant Coordinator

**Attachments:**     [Links to 2014-2018 Consolidated Housing and Community Dev Plan](#)  
[City of Longview 2016 CAPER](#)  
[For reference: 2012 Council workshop presentaion on CDBG & HOME Entitlement](#)

*Community & Economic Development Director John Brickey & Planner Adam Trimble presented.*

*Chris Pegg of Longview, Executive Director of Housing Opportunities of Southwest Washington (Longview Housing Authority), advised that tenant based rental assistance (TBRA) programs are difficult to use and spoke in support of efforts to increase housing availability.*

*Michael O'Neill of Longview spoke in support of efforts to increase housing availability, and rehab existing rental homes.*

**A motion was made by Council Member Chet Makinster, seconded by Council Member Scott Vydra, to direct staff to prepare a 2018 request for proposals to complete the goals identified in 2014-2018 Consolidated Plan strategic plan. The motion passed unanimously.**

**4.     ADJOURNMENT**

*The workshop adjourned at 6:50 p.m.*

**NEXT REGULAR COUNCIL MEETINGS:**

**THURSDAY, MAY 10, 2018 - 7:00 P.M.**

**THURSDAY, MAY 24, 2018 - 7:00 P.M.**

**NEXT COUNCIL WORKSHOPS:**

**THURSDAY, MAY 10, 2018 - 6:00 P.M. PARKING RECOMMENDATIONS**

**SATURDAY, MAY 12, 2018 - BUDGET KICKOFF**