



# City of Longview

1525 Broadway  
Longview, WA 98632  
[www.ci.longview.wa.us](http://www.ci.longview.wa.us)

## Minutes - Final

### City Council

*Mayor Don Jensen*  
*Council Member Ken Botero*  
*Council Member Chet Makinster*  
*Council Member Steve Moon*  
*Council Member Scott Vydra*  
*Mayor Pro Tem Michael Wallin*  
*Council Member MaryAlice Wallis*

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Thursday, May 10, 2018

7:00 PM

2nd Floor, City Hall

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**The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.**

1. **CALL TO ORDER**

*Mayor Jensen called the meeting to order at 7:05 p.m.*

2. **INVOCATION\*/FLAG SALUTE**

*After a moment of silent reflection, the flag salute was recited.*

3. **ROLL CALL**

**Present:** 7 - Mayor Don Jensen, Council Member Botero, Mayor Pro Tem Wallin, Council Member Vydra, Council Member Wallis, Council Member Makinster and Council Member Moon

### **STAFF PRESENT**

*City Manager Kurt Sacha; City Attorney Jim McNamara; Deputy Clerk Maureen Winger; Police Chief Jim Duscha; Library Director Chris Skaugset; Information Services Director Todd Dodgin; Public Works Director Jeff Cameron; Parks & Recreation Director Jen Wills; Community & Economic Development Director John Brickey; Human Resources Director Chris Smith; and Fire Chief Phil Jurmu.*

4. **APPROVAL OF MINUTES**

[18-5427](#)

**COUNCIL MINUTES, APRIL 26, 2018**

**Attachments:** [4.26.2018 Minutes for Approval](#)

*On a motion duly made and passed, the reading of the minutes of the regular Council meeting held April 26, 2018, copies of which had been submitted to the Mayor and*

*members of the City Council, was waived and the minutes were approved as if read.*

**5. CHANGES TO THE AGENDA**

*A presentation about Rail Safety Days was added to the agenda under Presentations & Awards.*

**6. PRESENTATIONS & AWARDS**

[18-5417](#)

**PROCLAMATION: NATIONAL POLICE WEEK - MAY 13 - 19, 2018**

**RECIPIENT:**

Chaplain Mario Gambaro

**STAFF CONTACT:**

Maureen Wingler, Administrative Assistant (Executive Office)

**Attachments:**     [National Police Week, May 13 - 19, 2018.pdf](#)

*Mayor Jensen presented the proclamation to Chaplain Mario Gambaro.*

**RAIL SAFETY DAY, SATURDAY, MAY 19TH**

*Jeff Wilson and Trish Wilson, of Longview, addressed Council to announce Rail Safety Day on Saturday, May 19th.*

**7. CONSTITUENTS' COMMENTS (Thirty Minutes)**

*Bill Josh of Longview addressed Council regarding the Mosquito Control District's need for a new Director.*

*Spencer Boudreau of Longview addressed Council regarding bringing businesses from Seattle to Longview.*

**8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS**

**9. PUBLIC HEARINGS**

**10. BOARD & COMMISSION RECOMMENDATIONS**

**11. ORDINANCES & RESOLUTIONS**

**12. MAYOR'S REPORT**

*A motion was made by Mayor Jensen, seconded by Councilmember Wallis, to spend \$11,000 of Kuntz Fund dollars at 15th Avenue end of Lake Sacajawea to place a fountain, subject to the Historic Preservation Commission's approval. Upon a vote duly held, the motion failed unanimously.*

*A motion was made by Councilmember Moon, seconded by Councilmember Botero, to*

*send discussion to Parks & Recreation Advisory Board for recommendations for allocation of remaining Kuntz funds. Upon a vote duly held, the motion failed unanimously.*

*Bill Kasch of Longview addressed Council in support of using the Kuntz Fund for something everyone can see.*

**13. COUNCILMEMBERS' REPORTS**

**14. CONSENT CALENDAR**

*There being no items the Council wished removed from the Consent Calendar, a motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.*

[18-5428](#)

**APPROVAL OF CLAIMS**

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

**FIRST HALF MAY 2018 ACCOUNTS PAYABLE: \$1,388,384.00**

**SECOND HALF APRIL 2017 PAYROLL: NOT AVAILABLE AT TIME OF AGENDA POSTING**

**STAFF CONTACT:**

Kaylee Cody, City Clerk

John Baldwin, Fiscal Analyst

Jackie Rodgers, Human Resources Specialist

*Final accounts payable: \$2,020,539.00, checks no. 4872-5169*

*Final second half April payroll:*

*\$83,947.47, checks issued (207345-207362)*

*\$714,773.56, direct deposits*

*\$934,440.21, wires*

*\$1,733,161.24 total*

[18-5429](#)

**BID REVIEW - 24TH / 25TH ALLEY WATER & SEWER MAIN REPLACEMENT**

**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Provide sustainable water quality & environmental infrastructure

**SUMMARY STATEMENT:**

This project will occur in the alley between 24th/25th Avenues, north of Maple Street. The water main portion of this project consists of installing approximately 1,010 feet of 8-inch and 4-inch water main, disconnecting and re-connecting 23 private water services, and installing 2 new fire hydrants and about 145 feet of 6-inch pipe connecting the hydrants. The sanitary sewer

main portion of this project consists of installing approximately 680 feet of 8-inch sewer main, 23 service laterals, and 2 manholes. The project also includes replacing about 100 feet of 12-inch storm drain pipe, 3 catch basins, and restoring affected street and alley pavement.

On May 2, 2018, three bids were received as follows:

\$765,701.49 - Nutter Corporation, Vancouver, WA

\$854,927.23 - Advanced Excavating Specialists LLC, Longview, WA

\$958,760.52 - Catworks Construction, Battle Ground, WA

**\$735,000.00 - Engineer's Estimate**

All bids received were determined to be regular and responsive.

**FINANCIAL SUMMARY:**

This project is funded by Water, Sewer, and Stormwater construction funds.

**RECOMMENDED ACTION:**

Motion to accept the low bid and award a contract to Nutter Corporation in the amount of \$765,701.49.

**STAFF CONTACT:**

Sam Barham, Project Engineer

**Attachments:**     [24TH\\_25TH Alley Vicinity Map.pdf](#)

**18-5431**

**ENGINEERING SERVICES CONTRACT WITH PBS ENGINEERING AND ENVIRONMENTAL FOR SR 432 / SR 411 INTERCHANGE IMPROVEMENTS PROJECT**

**COUNCIL INITIATIVE ADDRESSED:**

Improve transportation systems

**CITY ATTORNEY REVIEW: YES**

**SUMMARY STATEMENT:**

State Route 432 is an important regional and interstate freight corridor that carries more than 10 million tons of freight per year and connects Oregon to Interstate 5. The Cowlitz-Wahkiakum Council of Governments, in cooperation with Longview and other local agencies, completed the *SR 432 Highway Improvement & Rail Realignment Study* (Study) in September 2014. The Study identified Tier 1, Tier 2, and Market-driven improvement projects to mitigate current and future congestion and impacts on the local street network, emergency responders, and travel reliability through the corridor.

The SR 423 / SR 411 Interchange Improvements project is identified as a Tier 2 project in the Study. This project will widen the SR 432 off-ramp to add a second left-turn lane from the limited access portion of SR 432 onto 3rd Avenue and the continuation of SR 432, and realign the SR 432 on-ramp to improve the geometry of the ramp and reduce crashes. This project will

reduce congestion and improve safety.

In accordance with Washington state law regarding selection of professional engineering services, staff selected PBS Engineering and Environmental as the most qualified firm to provide services necessary for design of this project. The scope of work includes:

- Environmental review and permitting
- Public participation program to review design concepts and construction staging
- Preliminary and final design
- Traffic analysis
- Design support during construction bidding
- Construction management and inspection services are not included in current scope of work and contract amount, but may be added at the time of construction.

**FINANCIAL SUMMARY:**

In 2016, the City was awarded a \$2,100,000 Freight Mobility Strategic Investment Board (FMSIB) grant for this project. Additionally, the Cowlitz County Board of Commissioners awarded a 2018 Rural County Public Facility Funds grant for \$2,100,000 to provide matching funds needed for this project. The total awarded grants amount for design and construction is \$4,200,000.

The proposed engineering contract amount is \$411,979.13, which will be paid by the grants.

**RECOMMENDED ACTION:**

Motion authorizing the City Manager to execute the agreement with PBS Engineering and Environmental.

**Attachments:**     [PBS\\_ScopeOfWork.pdf](#)  
                              [SR432-SR411 Design Concept.jpg](#)

[18-5430](#)

**RESOLUTION NO. 2268 - EMERGENCY DECLARATION FOR PUMP FAILURES AT OCEAN BEACH NO. 3 SEWER PUMP STATION**

**COUNCIL INITIATIVE ADDRESSED:**

Provide sustainable water quality & environmental infrastructure

**CITY ATTORNEY REVIEW: REQUIRED**

**SUMMARY STATEMENT:**

On February 12, 2018, pump #1 failed at Ocean Beach No. 3 sewer pump station located at Ocean Beach Highway and 48th Avenue and it was removed for repair. On April 24, 2018, pump #3 failed at this station (pump #1 still out of service). Due to the other pump failures, pump #2 was inspected and found to be starting to fail. Pump #2 was temporarily adjusted and placed back into service as the only fully functioning pump at this critical sewer pump station. Based on the failures and inspections, city staff has determined

these pumps failed due to a manufacturer design flaw and should be replaced rather than repaired.

Under RCW 39.04.280, the city manager may declare an emergency and direct staff to respond to the emergency situation, and may award all contracts necessary to address the emergency. Within two weeks of award of the first emergency contract, the City Council must adopt findings and ratify the declaration of an emergency. Resolution No. 2268 will adopt findings and ratify the emergency declaration.

**FINANCIAL SUMMARY:**

The cost to replace the three pumps is estimated at \$125,000. This emergency work will be funded by the Sewer Construction Fund.

**RECOMMENDED ACTION:**

Motion to adopt Resolution No. 2268.

**STAFF CONTACT:**

Jeff Cameron, Public Works Director

**Attachments:**     [Res No 2268 Emergency Declaration OB No 3 Sewer Pump Station.pdf](#)  
[CM Memo-Declaration of Emergency for OB No. 3 Sewer Pump Station.pdf](#)

**15.     CITY MANAGER'S REPORT**

[18-5432](#)

**R.A. LONG PARK PLAZA RESTORATION DESIGN APPROVAL**

**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Address quality of place issues

**CITY ATTORNEY REVIEW: N/A**

**SUMMARY STATEMENT:**

On February 8, 2018, the City Council directed staff to pursue a preferred design concept selected by the Council for the R.A. Long Park Plaza Restoration project. The proposed project improvements include:

- Construct new upper and lower concrete plaza
- Construct ADA ramps on west side of plaza
- Construct gazebo
- Upgrade four park light standards
- Upgrade existing park electrical service
- Install two additional power receptacles in the lawn area
- Replace some of the defective concrete walkways in the park

The proposed design concepts were reviewed and approved by the Historic Preservation Commission, Parks and Recreation Board, Project Longview, and the donor providing funds for the gazebo. A Certificate of

Appropriateness application has been submitted to the Historic Preservation Commission for approval.

The project is scheduled to open bids in late July, with construction scheduled to start in late August after the 2018 Squirrel Fest.

**FINANCIAL SUMMARY:**

Project funding includes:

- Kuntz Family Trust = \$400,000 (\$100,000 allocated to replace defective walkways)
- State Capital Budget = \$287,120
- Private donation = \$75,000 (toward the gazebo)
- Capital Projects Fund = \$44,000
- **Total Funding = \$806,120**

**RECOMMENDED ACTION:**

Motion to approve the proposed R.A. Long Park plaza project design and direct staff to complete the design and advertise for bids.

**Attachments:**     [RA Long Park Presentation 5-10-18.pdf](#)

*Public Works Director Jeff Cameron provided a staff report.*

*Spencer Boudreau of Longview addressed Council in support of the project.*

**A motion was made by Council Member Chet Makinster, seconded by Council Member Scott Vydra, to approve the proposed R. A. Long Park plaza project design and direct staff to complete the design and advertise for bids. The motion passed unanimously.**

[18-5437](#)

**HEADQUARTERS LANDFILL**

**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Continue effective financial management

**CITY ATTORNEY REVIEW: REQUIRED or N/A**

**SUMMARY STATEMENT:**

In March 2014, Cowlitz County purchased the Headquarters landfill. Prior to this purchase, the County was negotiating with Waste Control to haul all Cowlitz County waste to the Roosevelt landfill in Eastern Washington.

At the time of purchase, it was envisioned that the Headquarters landfill was an investment in the future. The intent of the purchase was to provide Cowlitz County with a long term disposal option and control over tipping fees which are among the lowest in the state.

On Thursday, May 3, 2018, Cowlitz County Commissioners announced that they identified Republic Services of Phoenix, Arizona as their preferred partner for a potential public-private partnership to manage the Headquarters landfill. As of yet, Cowlitz County Commissioners have not decided if a public-private

partnership is the best plan for operating the landfill and are waiting for Public Works Director Mike Moss to submit a proposal on behalf of Cowlitz County.

Under the County's oversight, profits at the Headquarters landfill have exceeded \$4 million annually for each of the past two years and the landfill has capacity for another 100 years.

Citizens have expressed concerns that a public-private partnership of the Headquarters landfill could decrease its lifespan and result in increased tipping fees.

As such, the Longview City Council respectfully requests that the Board of Cowlitz County Commissioners slow down this process and delay a final decision on selecting an operator for the Headquarters landfill until more information and a thorough assessment of impacts and benefits can be provided to all those that have such an important stake in this decision.

**RECOMMENDED ACTION:**

Motion authorizing the Mayor to sign the Headquarters Landfill letter to the Board of Cowlitz County Commissioners.

**STAFF CONTACT: Kurt Sacha, City Manager**

**Attachments:**     [HQ Landfill Letter to BOCC \(2018 0504\)](#)

*Arne Mortensen of Kalama, Cowlitz County Commissioner, addressed Council regarding the Headquarters Landfill.*

**A motion was made by Council Member Chet Makinster, seconded by Council Member Ken Botero, to authorize the Mayor to sign the Headquarters Landfill letter to the Board of Cowlitz County Commissioners. The motion passed unanimously.**

**16.     MISCELLANEOUS**

*The following item(s) were presented for Council's information. No Council action was taken or required.*

[18-5425](#)

**WASHINGTON STATE LIQUOR AND CANNABIS BOARD REQUESTS**

**Attachments:**     [LL Farmers Market.pdf](#)  
                              [LL - Love Overwhelming.pdf](#)  
                              [New LL La Mexicana Meat Market.pdf](#)  
                              [LL - Momo & Thai.pdf](#)

**17.     ADJOURNMENT**

*The meeting was adjourned at 8:43 p.m. The next scheduled meeting of the Council is*



*May 24, 2018.*

*Maureen Wingler  
Deputy City Clerk*

*Approved: \_\_\_\_\_  
Mayor*

**\* Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

**NEXT REGULAR COUNCIL MEETINGS:**

**THURSDAY, MAY 24, 2018 - 7:00 P.M.**

**THURSDAY, JUNE 14, 2018 - 7:00 P.M.**

**NEXT SPECIAL COUNCIL MEETINGS:**

**SATURDAY, MAY 12, 2018 - 9:00 A.M. BUDGET KICKOFF**