



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

City Council

Mayor Don Jensen
Council Member Ken Botero
Council Member Chet Makinster
Council Member Steve Moon
Council Member Scott Vydra
Mayor Pro Tem Michael Wallin
Council Member MaryAlice Wallis

Thursday, May 24, 2018

7:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

Mayor Jensen called the meeting to order at 7:03 p.m.

2. **INVOCATION*/FLAG SALUTE**

[18-5466](#)

INVOCATION

Rajan Zed, President, Universal Society of Hinduism

After the invocation was provided by Rajan Zed, the flag salute was recited.

3. **ROLL CALL**

Present: 7 - Mayor Don Jensen, Council Member Botero, Mayor Pro Tem Wallin, Council Member Vydra, Council Member Wallis, Council Member Makinster and Council Member Moon

STAFF PRESENT

City Manager Kurt Sacha; City Attorney Jim McNamara; City Clerk Kaylee Cody; Public Works Director Jeff Cameron; Human Resources Director Chris Smith; Information Technology Director Todd Dodgin; Library Director Chris Skaugset; Fire Chief Phil Jurmu; Parks & Recreation Director Jen Wills; Police Chief Jim Duscha; Planner Adam Trimble; Recreation Coordinator Karry Williquette; Recreation Manager Justin Brown; and Risk & Safety Manager Brian Loos.

4. **APPROVAL OF MINUTES**

[18-5463](#)

COUNCIL MINUTES, MAY 10, 2018 (REGULAR MEETING)

COUNCIL MINUTES, MAY 10, 2018 (WORKSHOP)

Attachments: [5.10.2018 Regular Meeting Minutes for Approval](#)
 [5.10.2018 Workshop Minutes for Approval](#)

On a motion duly made and passed, the readings of the minutes of the May 10th Council meetings, copies of which had been submitted to the Mayor and members of the City Council, were waived and the minutes were approved as if read.

5. CHANGES TO THE AGENDA**6. PRESENTATIONS & AWARDS**[18-5434](#)**PROCLAMATION: POPPY MONTH, MAY 2018****RECIPIENT: CHERYL REDING, AMERICAN LEGION****STAFF CONTACT:**

Maureen Wingler, Administrative Assistant

Attachments: [Poppy Month - May 2018.pdf](#)

Mayor Jensen presented the proclamation to Cheryl Redding of the American Legion.

[18-5436](#)**PARKS AND RECREATION DEPARTMENT - COMMUNITY
ADVOCATE AWARD****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Quality of Place

SUMMARY STATEMENT:

Quarterly, the City of Longview Parks and Recreation Department has been recognizing an individual who enhances the quality of life for residents and inspires us every day with their passion and commitment to make Longview a better place to live, work and play. This quarter's recipient is Jennifer Leach. Jennifer has spent the last 33 years working for the WSU Extension 4-H program, focusing on youth development and families in the statewide assignment for the 4-H State Equine Program. She also oversees the Strengthening Families program for Cowlitz County. One of Jennifer's most meaningful endeavors includes her role with Youth After Hours, a joint effort of several agencies coming together to provide after school programming. This program received national recognition, including accolades from the National Recreation & Parks Association. Jennifer is on her 22nd year as a Longview School Board member, is active on the Health & Human Services Advisory Board, the Children's Museum Board, and is an Early Edition Rotary member. We would like to thank Jennifer for her dedication to improving the lives of so many Cowlitz County residents and her overall energy and passion to

help create a healthier community!

RECOMMENDED ACTION:

No Action Needed

STAFF CONTACT:

Justin Brown, Recreation Manager

Karry Williquette introduced Jennifer Leach as the recipient of the Community Advocate Award.

7. CONSTITUENTS' COMMENTS (Thirty Minutes)

Ken Spring of Longview addressed Council regarding school safety.

Harold Sessions of Kelso addressed Council regarding the vacation of right-of-way near 9th avenue.

Jeff Sauters, city unknown, addressed Council regarding the Mint Valley Golf Course.

Bill Josh of Longview addressed Council regarding the Accessibility Advisory Committee.

Spencer Boudreau of Longview addressed Council regarding the Rotary Club's Freedom Flags program.

8. FOLLOW-UP TO PAST CONSTITUENTS' COMMENTS

9. PUBLIC HEARINGS

[18-5465](#)

PUBLIC HEARING - REQUEST TO VACATE THREE SECTIONS OF EXCESS UNIMPROVED RIGHT OF WAY ABUTTING PROPERTY OWNED BY COWLITZ COUNTY

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Preserve and enhance neighborhoods
Continue effective financial management

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Cowlitz County, which represents 100% of the abutting property, has submitted a request to vacate three separate sections of unimproved right-of-way lying adjacent to Cowlitz County property located near 7th Avenue. This request has been reviewed by appropriate City staff and utility

companies and approval would include retaining public utility easements in the proposed vacation areas.

In accordance with state law, Resolution No. 1732 provides for charges to the abutting property owners of up to 100% of the appraised value of the vacated area if the right-of-way has been dedicated for 25 years or more. All three sections of right of way were dedicated over 25 years ago, thereby allowing the City to charge 100% of the appraised value of the vacated area.

In lieu of payment, Cowlitz County has proposed a property trade with the City for the vacated areas. A new parcel containing approximately 1.8 Acres within the Cowlitz County Event Center boundaries will be transferred to the City of Longview, along with utility easements for future development of the new parcel. The County will retain utility easements for existing utilities crossing the new parcel, and provide access to the parcel by dedicating a public street right-of-way for extension of 5th Avenue from Washington Street.

RECOMMENDED ACTION:

Motion to:

1. Approve the proposed vacation contingent upon transfer to the City of the proposed new parcel and associated easements by Cowlitz County.
2. Direct the City Attorney to prepare the right of way vacation ordinance for adoption after the transfer of property from Cowlitz County.

Attachments: [Map of ROW Vacation to County](#)

Public Works Director Jeff Cameron presented.

Mayor Jensen opened the public hearing at 7:35 p.m. There being no one wishing to speak, the public hearing closed at 7:35 p.m.

A motion was made by Council Member Scott Vydra, seconded by Council Member MaryAlice Wallis, to approve the proposed vacation contingent upon transfer to the City of the proposed new parcel and associated easements by Cowlitz County, and to direct the City Attorney to prepare the right-of-way vacation ordinance for adoption after transfer of property from Cowlitz County. The motion passed unanimously.

10. BOARD & COMMISSION RECOMMENDATIONS

11. ORDINANCES & RESOLUTIONS

12. MAYOR'S REPORT

[18-5458](#)

**APPOINTMENT OF JOANNE LAURENT TO THE ACCESSIBILITY
ADVISORY COMMITTEE**

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Due to a recent resignation, there is a vacancy on the Accessibility Advisory Committee.

This is a mayor appointment, requiring council concurrence. The mayor recommends the appointment of Joanne Laurent to the position of "member, disability at large". She will fulfill an unexpired term through 12/31/2021.

RECOMMENDED ACTION:

Appoint Joanne Laurent to an unexpired term through 12/31/2021 .

STAFF CONTACT:

Don Jensen, Mayor
Kurt Sacha, City Manager
Brian Loos, Safety Risk Manager

Bill Josh of Longview addressed Council in support of the appointment of Joanne Laurent to the Accessibility Advisory Committee.

A motion was made by Council Member Ken Botero, seconded by Council Member Steve Moon, to appoint Joanne Laurent to the Accessibility Advisory Committee. The motion passed unanimously.

13. COUNCILMEMBERS' REPORTS

Councilor Botero praised the Highlands Neighborhood Association for their work in the community.

Council Member Wallin spoke about his trip to Washington D.C. with City Manager Sacha.

Council Member Makinster spoke about the Airport Board & 911 Board.

Council Member Moon spoke about the School Board.

Council Member Wallis spoke about the Earth Day coloring contest.

Council Member Vydra made a motion, seconded by Council Member Chet Makinster, to send a letter of support to the Office of Superintendent of Public Education for a skill center in Cowlitz County. The motion passed unanimously.

14. CONSENT CALENDAR

There being no items the Council wished removed from the Consent Calendar, a motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

[18-5464](#)

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF MAY 2018 ACCOUNTS PAYABLE: \$1,940,290.47

FIRST HALF MAY 2018 PAYROLL:

\$3,973.98, checks no. 207363-207367

\$747,708.10, direct deposits

\$497,680.96, wire transfers

\$1,249,363.04 Total

STAFF CONTACT:

Kaylee Cody, City Clerk

John Baldwin, Fiscal Analyst

Jackie Rodgers, Human Resources Specialist

Audited accounts payable final amount: \$2,178,783.33. Checks no. 5170-5611.

[18-5462](#)

**SET PUBLIC HEARING FOR CDBG, HOME AND DOCUMENT
RECORDING FEE PROGRAM ALLOCATION OF 2018 FUNDS FOR
JUNE 14, 2018**

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Strengthen economic conditions & create new opportunities

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Set three public hearings for June 14, to allocate funds for the 2018 HOME, CDBG and Document Recording Fee programs.

RECOMMENDED ACTION:

Set three public hearings for the June 14, 2018 City Council Meeting

STAFF CONTACT: Adam Trimble, Planner/Grant Coordinator

15. CITY MANAGER'S REPORT

[18-5457](#)

HARLIE'S HOOPS PROJECT APPROVAL

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Council Initiative: Address Quality of Place Issues

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Harlie's Angels is a non-profit organizations based on equipping and empowering teens to grow into God-loving, responsible, caring, young adults through sports, service, and fellowship. (www.harliesangels.com) Jennifer DesArmo of Harlie's Angels and her dedicated volunteers have been working hard to improve the lives of the community and specifically the lives of the teens at the Longview Center.

Jennifer addressed the Parks and Recreation Advisory Board in October of 2017 and the Historic Preservation Board in November of 2017 to talk about the possibility of a project of this nature coming to Lake Sacajawea.

At a Council Workshop on February 22, 2018, the Parks and Recreation Department presented the Harlie's Hoops Project, a covered basketball court next to the Elk's Memorial Building at Lake Sacajawea Park, for Council to approve of the project concept.

At the workshop, Council unanimously voted to support the concept and to move forward on the first steps of the project. Harlie's Angels worked with Ecological Land Services to undergo a Critical Areas Determination and Impact Analysis for the proposed Harlie's Hoops Basketball Court. This was done in accordance with Appendix A, Shorelines Critical Areas Regulations of the City of Longview Shoreline Management Program, 2015.

Ecological Land Services found that the project would have no impacts to crucial areas as a result of the project. Harlie's Angles would now like to apply for a Washington State Joint Aquatic Resources Permit Application with the City of Longview as the owner of the property. If approved, Harlie's Angles will then move onto the next steps of the process including the public outreach, shoreline permit, height variance request, building/electrical permits, Certificate of Appropriateness, and approval of engineered drawings.

RECOMMENDED ACTION:

Motion to approve the City Manager to sign the Join Aquatic Resources Permit Application allowing Harlie's Angles to move onto the next phase of the project.

STAFF CONTACT:

Jennifer Wills, Director of Parks and Recreation

Attachments: [Harlie's Hoops Presentation 5.24.2018](#)
[Critical Areas Determination and Impact Analysis for Harlie's Hoops](#)
[JARPA Signed Harlie's Hoops](#)

Parks & Recreation Director Jen Wills presented.

A motion was made by Council Member Steve Moon, seconded by Council Member MaryAlice Wallis, to authorize the City Manager to sign the Joint Aquatic Resources Permit Application allowing Harlie's Angels to move onto the next phase of the project. The motion passed unanimously.

Ayes: 6 - Mayor Don Jensen, Mayor Pro Tem Wallin, Council Member Vydra, Council Member Wallis, Council Member Makinster and Council Member Moon

Nayes: 1 - Council Member Botero

18-5460

EXECUTIVE SESSION: PROPERTY ACQUISITION

Mayor Jensen called for an executive session at 8:11 p.m. to discuss a potential property acquisition. The executive session ended at 8:26 p.m.

16. MISCELLANEOUS

The following item(s) were presented for Council's information. No Council action was taken or required.

18-5452

WASHINGTON STATE LIQUOR AND CANNABIS BOARD REQUESTS

[illegible]

17. ADJOURNMENT

The meeting was adjourned at 8:26 p.m. The next scheduled meeting of the Council is June 14, 2018.

Kaylee L. Cody
City Clerk

Approved: _____
Mayor

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

**NEXT REGULAR COUNCIL MEETINGS:
THURSDAY, JUNE 14, 2018 7:00 P.M.
THURSDAY, JULY 12, 2018 - 7:00 P.M.**