



City of Longview

Cowlitz Transit Authority
Agenda
RiverCities Transit

Minutes

Cowlitz Transit Authority

*Dennis Weber (Chair), Chet Makinster (Vice Chair),
Larry Alexander, Don Jensen, Jeffrey McAllister,
Anthony Harris (Nonvoting), Jim Hill (Alternate),
Arne Mortensen (Alternate), Mike Wallin (Alternate)*

Wednesday, June 13, 2018

4:00 PM

Longview Council Chambers

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

1. Call To Order

The meeting was called to order by Chair Weber at approximately 4:08 pm in the Longview Council Chambers.

2. Roll Call

Present - Dennis Weber (Chair), Chet Makinster, Jeffrey McAllister, Anthony Harris

Staff Present

Amy Asher, City of Longview
Jeff Cameron, City of Longview
Jim Seeks, City of Longview
Tabitha Hayden, City of Longview

Others Present

Ken Pearrow, CWCOG

3. Constituent Comments

None

4. Consideration of Minutes for the May 9, 2018 Meeting

On a motion from Makinster, seconded by McAllister, the minutes of the regular meeting held on May 9, 2018, were unanimously approved.

5. Public Hearing - Board Composition Review

Asher stated that the Board Composition Review complies with Washington RCW as it indicates the board must review its composition every four years. Staff recommends that the board keep the composition as is.

Chair Weber declared the public hearing open at 4:10 pm to receive comments from the public on the current Cowlitz Transit Authority Board composition. There were no public comments. Chair Weber closed the public hearing at 4:11 pm.

Makinster made a motion, seconded by McAllister, to maintain the existing Cowlitz Public Transportation Benefit Area board composition. The motion passed unanimously.

Public Hearing - Board Composition Review

6. Consent Calendar

On a motion from McAllister, seconded by Makinster, the items on the consent calendar were approved. The motion carried unanimously.

Invoice - City of Kelso - June Rent \$579.90

Invoice - City of Longview - July \$375,025.00

Invoice - Columbia Security - June Service \$565.00

April 2018 Cowlitz County Treasurer's Report

April 2018 Fund Balance Report

7. Reports

Asher stated that staff implemented a service change the board approved. As of June 11th, Route 45 will run every 20 minutes between 10 AM and 5 PM on weekdays.

2018 Annual Fixed Route Ridership

2018 May Fixed Route Ridership

2018 May LIFT Ridership

CTA Ridership Graph

PTBA Sales Tax Data

8. Manager's Report

Asher reported that staff plans to bring a letter of intent for State DOT Regional Mobility Grant to the next meeting. The focus of this grant is a pilot project bringing RiverCities into the Lexington area.

Asher was a co-host and presented at two Accessible Transportation Community Input meetings. Several agencies and service providers attended and were asked to identify gaps in service or barriers to transportation that their clients struggle with.

Longview Parks and Recreation has approached RiverCities to encourage riding the bus to and from the Crafted Beer and Food Festival on July 21st. RCT is considering sponsoring to advertise to a different audience and see if that may introduce public transportation to a different demographic.

The Longview Downtown Transit Center should be put out for bid during the beginning of July. Staff has signed a lease on the temporary transit center location. Currently, staff is working on securing the building permits.

9. Adjournment

There being no further business to come before the Board, the meeting was adjourned at approximately 4:31 p.m.

Tabitha Hayden, Clerk of the Authority

Dennis Weber, Chairman