



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

Parks and Recreation Board

Monday, November 19, 2018

5:00 PM

Recreation Office, 2920 Douglas
Street, Longview, WA

1. Roll Call

Meeting called to order by Austi Baudro at 5:01 p.m.

Present: Rayleen Aguirre, Spencer Boudreau, Jenny Oskey, Austi Baudro

Staff: Jennifer Wills, Curt Nedved, Justin Brown, Melissa Harbour

Absent: Cameron Carson

2. Approval of Minutes

A motion to approve the minutes of October 15, 2018 was made by Spencer Boudreau and seconded by Rayleen Aguirre. Motion Passed.

[MN 18-0405](#)

P&R Advisory Minutes 10.15.18

Attachments: [P&R Advisory Board Minutes 10.15.18.pdf](#)

3. Changes to the Agenda

N/A

4. Constituent Comments

Rayleen Aguirre updated the board on the recent vandalism and insurance situation for the incident that happened at 7th Avenue girls softball as well sending the director updated quotes for repairs.

5. Board Member Comments

Spencer Boudreau reported on the recent photo shoot for the R.A. Long Gazebo and inquired about the open house. Also, Spencer Boudreau attended the open house for the Athletic Facility Master Planning as well as several other board members. Members commented on the beautiful state of the parks and lights. A lengthy discussion ensued regarding the current homeless population in parks as well as an update from council liaison, MaryAlice Wallis, on the task force on homelessness.

6. Tree Board Comments

N/A

7. Reports**7a [18-5682](#) Park Maintenance Division October 2018 Report**

Attachments: [Park Maintenance Division October Report.pdf](#)

Curt Nedved, Parks Manager provided a full report of Parks Division activities for October 2018 while highlighting projects such as the City View removal and replanting of trees to date, with project completion scheduled for December 1st. Additional projects include leaf containment, vandalism costs, mowing completion, winterization of fields, restrooms and irrigation and other various maintenance projects.

7b [18-5683](#) Recreation Division October 2018 Report

Attachments: [Recreation Division October 2018 Report.pdf](#)

Justin Brown, Recreation Manager provided a full report of Recreation Division activities for October 2018 while highlighting projects such as the upcoming Turkey Trot run, the opening of Winter/Spring registration which happens on 11/30, the December 1st Handcrafted Holiday Bazaar, Breakfast with Santa and other various recreation activities including a new event for the department, the Big Day Wedding and Event Expo.

7c Directors Report

a. Golf Course Transition

**As of January 1, 2019. Board oversight will continue to be through the MVGC Advisory Board.*

b. R.A. Long Park Ribbon Cutting

**An official event is in the planning stages at this point and will most likely be scheduled between Thanksgiving and December 1st.*

c. Biennium Budget Update

**Budget items funded include audiovisual equipment at recreation buildings, race/run chip timer, and Lake Sacajawea irrigation expansion.*

8. Old Business**[18-5684](#) Archie Anderson Master Plan Update**

Attachments: [Archie Anderson MP Update - Draft.pdf](#)

Director Wills provided a full presentation of most recent Master Plan and included slides of the design showing the recent playground equipment

9. New Business**9a [18-5685](#) Athletic Facility Master Plan - Roy Morse**

Attachments: [Community Open House Preferred Concept.pdf](#)

Board members were given a full presentation showing the most recent renderings of the Athletic Facility Master Plan and were asked to discuss three options for potential designs for the south side of the park and a Recreation Building option for the North side.

*Rec Building for North Side Development – All members were in favor of this option
Options A, B & C for South Side Development – All members were in favor of Option C*

9b Water Usage at Youth Sports Facilities Update

Staff discussed plans for working with the Youth Sports to be fiscally responsible with their water usage as the City of Longview will be paying for the bills. This will be a reminder for them to not only be mindful of the use but also alert the city quickly and take action on any leaks or breaks. The thought is to provide a 5 year average of usage and ask for them to work within those averages which will allow for the Parks Division to manage their water budget.

10. Adjournment

Meeting adjourned at 6:07 and the board discussed having a Pot Luck working meeting to Celebrate December and thanking them for a year of their voluntary work. Next meeting scheduled for December 17, 2018 at 5:00 p.m.