



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes - Final

Parks and Recreation Board

Monday, January 28, 2019

5:00 PM

Recreation Office, 2920 Douglas
Street, Longview, WA

1. Roll Call

Meeting called to order by Cameron Carson at 5:04 p.m.

Present: Austi Baudro Rayleen Aguirre, Cameron Carson, Spencer Boudreau, Antonio DaSilva, Steve Moon (Council Member) Staff: Jennifer Wills, Curt Nedved, Justin Brown, Melissa Harbour

Constituents: John Mughal, Tom Sarysz, Iris Holten, Curtis Holten, Terri Lappe, Ellen Robinson, Al George, Carol Klinginsmith

2. Approval of Minutes

A motion to approve the minutes of December 17, 2018 was made by Rayleen Aguirre, and seconded by Austi Baudro. Motion passed.

[MN 19-0410](#)

P&R Minutes12.17.2018 Draft

Attachments: [P&R Minutes12.17.2018 Draft](#)

3. Changes to the Agenda

Moved 6a above 4.

4. Constituent Comments

Al George, former Parks Superintendent provided suggestions regarding current marketing of Lake Sacajawea to include interpretive panels, gardens, trail markers, national awards, arboretum, solar walk, etc. as well as the addition of recognizing the Elks Memorial as a war memorial, nesting boxes, and bat boxes. Mr. George also provided additional information on potential improvements to Martin's Dock to consider during the upcoming proposed renovations.

5. Board Member Comments

Spencer Boudreau submitted an email to the board members stating multiple concerns regarding the ongoing situation with transients at Lake Sacajawea. Key points include the recommendation to install cameras at parks to deter criminal activity and vandalism, an amendment to the current Urban Forestry Management Plan regarding the removal of trees if they pose a public health hazard and setting policies regarding the community giveaways to the transients residing in the park unlawfully. Jennifer Wills will attempt to contact an officer who may be experienced in crime prevention through environmental design and report back. The suggestions from the email from Spencer produced will be tabled for discussion next month.

6. Tree Board Comments**6A Tree Removal Request - 2946 Premier Place**

12 homeowners wrote a letter expressing ongoing concern about the Norway Maples on Premier Place. The trees are considered an incorrect species for the spaces they are currently planted in, resulting in sidewalk and curb cracking, roof damage, and shed large branches that cause ongoing hazards. Rayleen Aguirre made a motion to recommend removal of the trees per the concerns stated in the letter, Cameron Carson seconded the motion. Motion carried. Curt Nedved will follow-up with the homeowners to assure appropriate payment for replacement trees, sidewalk replacement facilitation, and project completion.

7. Reports**7A [19-6000](#) Park Division Report for Jan 19**

Attachments: [Park Division Report for Jan 19.pdf](#)

Curt Nedved, Parks Manager provided a full report of Parks Division activities for December 2018 including tree removal, after-hour calls, 1300 tree pruning, the starting of mowing routes as well as the premature growth due to warmer weather. Vandalism continues regardless of 7 day per week restroom cleaning.

7B [19-6001](#) Recreation Division Report for Jan 19

Attachments: [Recreation Division Report for Jan 19.pdf](#)

Justin Brown, Recreation Manager provided a full verbal report of Recreation Division activities for December 2018 including the purchase of a race timing system, upcoming Father-Daughter dance, summer staff-meetings for programming, and job announcements for summer staffing.

7C Directors Report

Jennifer Wills, Director of Parks & Recreation provided a report on the following topics;

- a. Legislative request for park repairs*
- b. Athletic Facility Masterplan acceptance by Council and next steps*
- c. The draft Alcohol Policy was accepted by City Council with one change regarding the full mass certified staff. The director is working with the City Risk Manager to finalize the details.*

8. Old Business**8A Athletic Facility Follow-Up**

Item discussed in above-mentioned Directors Report (7C).

9. New Business**10. Adjournment**

*Meeting was adjourned at 6: p.m. by Cameron Carson.
Next meeting – February 25, 2018, 5:00 PM*