Legislation Text

File #: 18-5505, **Version:** 1

ON-CALL CONTRACT WITH GIBBS & OLSON FOR SURVEYING AND ENGINEERING SERVICES

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Provide sustainable water quality and environmental infrastructure.
Improve streets and roads.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:
Since February of 2018, the Engineering department had resignations and retirements from two engineers, one engineering technician, and the construction manager. Recruiting individuals with the necessary skills has been and will be difficult. This difficulty is associated with a good economy and high demand for skilled engineers and technicians, and City compensation and benefits that are not competitive with nearby public agencies or with private firms.

The City currently has a number of projects in design, bidding, and construction, and private development activity has been increasing with market demand. With the loss of these personnel and the delay and difficulty hiring new staff, additional resources are needed to handle the City's capital improvement program and the growing development review workload. The Engineering Division recommends obtaining surveying and engineering services from Gibbs & Olson, Inc. as necessary on an on-call basis until vacant engineering staff positions can be filled. Services would be requested using written task authorizations.

Each task authorization will include a scope of services, schedule, and budget. Payment will be based on documented invoices submitted to the City. The proposed agreement duration is 3-years and the agreement can be terminated at any time by the City.

FINANCIAL SUMMARY:
This contract is estimated to cost $400,000 per year, for a total of $1,200,000 over the term of the contract. The cost of the contract will be funded by the funding sources for the engineering and capital improvement projects assigned in the task authorizations.

RECOMMENDED ACTION:
Motion authorizing the City Manager to execute the agreement with Gibbs & Olson.