

Legislation Text

File #: 17-4698, **Version:** 1

PROFESSIONAL SERVICES AGREEMENT WITH COLLINS ARCHITECTURAL GROUP TO DESIGN NEW PUBLIC WORKS MAINTENANCE FACILITY

COUNCIL INITIATIVE ADDRESSED:

Improve streets and roads and improve transportation systems.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The Public Works Street/Stormwater Maintenance Division staff is currently operating out of an existing 1200 sq.ft. office and lunchroom area with a single shared restroom and one supervisor office. The 2017 budget authorizes seven additional employees, joining the current staff of 15 employees, to provide two additional maintenance crews and increase maintenance accomplishments. A new building was also authorized in the budget to accommodate the larger crew.

The 2017 budget also authorized purchasing additional vehicles and equipment to support the new street and stormwater maintenance crews. A new vehicle/equipment storage building was also authorized in the budget to protect the additional equipment, tools and vehicles.

Conceptual plans for the new office/crew building and vehicle/equipment storage building provide for combining the two buildings into one building for more efficient use of space and the site. The new building will be constructed just east of the current street/stormwater building on existing City Shop property. The current building will continue to be used for vehicle/equipment storage, and the office/lunchroom area will be converted to material and small tools and equipment storage.

In accordance with state law for contracting professional consultant services, staff selected Collins Architectural Group as the most qualified firm and negotiated a scope of work and fee to design the new building. Attached for your information is the scope of work for design of the new building.

FINANCIAL SUMMARY:

The total project budget is \$1,218,000, funded equally by the Capital Projects Fund and the Stormwater Fund. The proposed design contract cost is \$82,663.00.

RECOMMENDED ACTION:

Motion authorizing the City Manager to execute a professional services agreement with Collins Architectural Group.

STAFF CONTACT:

Chris L. St.Onge, Engineer